

**Tender for Selection of
Company/Agency for Supply,
Installation, Commissioning and
Monitoring of GPS based Vehicle
Tracking System for Haryana
Vidhan Sabha General Elections-
2019**

**OFFICE OF THE CHIEF ELECTORAL OFFICER, HARYANA.
30-BAYS BUILDING (3RD FLOOR), SECTOR-17-B, CHANDIGARH-160017**

IMPORTANT DATES REGARDING

TENDER NO. GPS/2019/3AE-

Schedule of Bid process

S No.	Event	Date & Time	Venue
1	Purchasing/Downloading the bid document	24/07/2019 by 10:00 AM	O/o The Chief Electoral Officer, Haryana, 30-Bays Building, 3 rd Floor, Sector-17B, Chandigarh-160017
2	Pre-Bid Meeting	05/08/2019 at 3:00 PM	
3	Deadline for submission of bid documents	14/08/2019 by 2:00 P.M.	
4	Opening of Technical Bid	16/08/2019 at 3:00 PM	
5	Opening of Commercial Bid	To be intimated later after examine Technical Bid	

The bidders are required to submit a hard copy of the technical bid along-with duly signed and stamped tender document downloaded from the website in the O/o The Chief Electoral Officer, Haryana, 30-Bays Building 3rd, Floor, Sector-17B, Chandigarh
14.08.2019 by 04:00 PM.

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1. Instructions to bidder on Electronic Tendering System

These conditions will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

1.1 Registration of bidders on eProcurement Portal:-

All the bidders intending to participate in the tenders processed online are required to get registered on the centralized e - Procurement Portal i.e. <https://etenders.hry.nic.in>. Please visit the website for more details.

1.2 Obtaining a Digital Certificate:

1.2.1 The Bids submitted online should be encrypted and signed electronically with a Digital Certificate to establish the identity of the bidder bidding online. These Digital Certificates are issued by an Approved Certifying Authority, by the Controller of Certifying Authorities, Government of India.

1.2.2 A Digital Certificate is issued upon receipt of mandatory identity (i.e. Applicant's PAN Card) and Address proofs and verification form duly attested by the Bank Manager / Post Master / Gazetted Officer. Only upon the receipt of the required documents, a digital certificate can be issued. For more details please visit the website - <https://etenders.hry.nic.in>.

1.2.3 The bidders may obtain Class-II or III digital signature certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities.

1.2.4 Bid for a particular tender must be submitted online using the digital certificate (Encryption & Signing), which is used to encrypt and sign the data during of bid preparation stage.

1.2.5 In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney /lawful authorization to that User. The firm has to authorize a specific individual through an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of the firm in the department tenders as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm.

1.2.6 In case of any change in the authorization, it shall be the responsibility of management / partners of the firm to inform the certifying authority about the change and to obtain the digital signatures of the new person / user on behalf of the firm / company. The procedure for application of a digital certificate however will remain the same for the new user.

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1.2.7 The same procedure holds true for the authorized users in a private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company.

1.3 Pre-requisites for online bidding:

In order to bid online on the portal <https://etenders.hry.nic.in>, the user machine must be updated with the latest Java & DC setup. The link for downloading latest java applet & DC setup are available on the Home page of the e-tendering Portal.

1.4 Online Viewing of Detailed Notice Inviting Tenders:

The bidders can view the detailed N.I.T and the time schedule (Key Dates) for all the tenders floated through the single portal eProcurement system on the Home Page at <https://etenders.hry.nic.in>.

1.5 Download of Tender Documents:

The tender documents can be downloaded from the eProcurement portal <https://etenders.hry.nic.in>.

1.6 Key Dates:

The bidders are strictly advised to follow dates and times as indicated in the online Notice Inviting Tenders. The date and time shall be binding on all bidders. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and the time of the stage as defined in the online Notice Inviting Tenders.

2. Online Payment of Tender Document Fee, eService fee, EMD fees of online Bids:

2.1 Approximate Project Cost is Rs. 25,00,000/-.

2.2 The cost of tender document is **Rs. 2,000/-** to be deposited on-line through RTGS/NEFT in favour of "Chief Electoral Officer, Haryana" payable at Chandigarh and **upload the copy of receipt of tender fee.**

2.3 Earnest Money of **Rs. 50,000/-** as specified for the above work to be deposited on line through RTGS/NEFT in favour of "Chief Electoral Officer, Haryana" payable at Chandigarh and **upload the copy of receipt of EMD.**

RTGS Detail:-

Election Department, Haryana	
Particulars of Bank Account for payment through RTGS	
Beneficiary Name	Chief Electoral Officer, Haryana
Bank Name	State Bank of India
Bank Address	Chandigarh Main Branch Sec-17
Bank Account No.	38603754453
Bank IFSC	SBIN0000628
Tan Card No:	PTLE10459B
GSTIN No.:	04PTLE10459B1D2

The bidders shall quote the prices in price bid format.

3. INTRODUCTION:

As per the instructions by Election Commission of India, The Chief Electoral Officer, Haryana is desirous to hire services for Supply, Installation, Commissioning and Monitoring of GPS based Vehicle Tracking System in Haryana during the Haryana Vidhan Sabha General Elections-2019. There are around 2000 such Vehicles wherein the GPS Tracker Devices/Systems with the margin of 15% are required to be installed within the very limited time frame as setup by the O/o CEO Haryana. The desired Vehicle Tracking System should be supplied with all necessary GPS Tracking Hardware, Accessories, SIM Cards, Memory Cards as well as the supporting Web Application for Real Time Tracking and Monitoring of Vehicles fitted with GPS Tracker Device(s). The successful bidder is required to provide the services as mentioned in the Scope of Work (Clause 6) and Deliverables & Timelines in this document.

4. Background Information

4.1 Project Background and Objectives

- a. As per the instructions by Election Commission of India regarding the EVMs and VVPATs pertaining to the transportation, storage, security etc., it is desired that the handling of reserve EVMs/VVPATs which are carried by the Sector Officers for need based replacement on the poll day needs to be further streamlined. Accordingly, it has been decided that following instructions shall be strictly followed in movement of EVMs and VVPATs.
- i. The end-to-end movement of all Reserve EVMs and VVPATs shall be carefully monitored at all times, for which all Sector Officers' vehicles with reserve EVMs and VVPATs shall mandatorily be fitted with GPS tracking.
- ii. There shall be a real time tracking and monitoring of the movement of EVMs and VVPATs through the GPS-enabled/Mobile App based GPS Tracking used in the vehicles carrying EVMs and VVPATs. For this purpose, an 'EVM Control Room' shall be set up at DEO as well as CEO

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Level, wherein the movement of EVMs and VVPATs shall be monitored and tracked through GPS Monitors and other related State infrastructure/applications

- b. In addition, it is desired that the real time tracking and monitoring of the movement of other Vehicles/buses at Sector level also needs to be carried out during Haryana Vidhan Sabha General Elections-2019 in the State of Haryana.
- c. Also, it is desired that the real time tracking and monitoring of the movement of all Vehicles carrying EVM Machines to Polling Booth locations needs to be carried out during Vidhan Sabha General Elections-2019 in the State of Haryana.

5. Instruction to Bidders:

5.1 General

- a) While every effort has been made to provide comprehensive and accurate background information and requirements and specifications, Bidders must form their own conclusions about the solution needed to meet the requirements. Bidders and recipients of this RFP may wish to consult their own legal advisers in relation to this RFP.
- b) All information supplied by Bidders may be treated as contractually binding on the Bidders, on successful award of the assignment by the Purchaser on the basis of this RFP.
- c) No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of the Purchaser. Any notification of preferred Bidder status by the Purchaser shall not give rise to any enforceable rights by the Bidder. The Purchaser may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of the Purchaser.

5.2 Compliant Proposals / Completeness of Response:

- a) Bidders are advised to study all instructions, forms, terms, requirements and other information in the tender documents carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the tender document with full understanding of its implications.
- b) Failure to comply with the requirements of this paragraph may render the Proposal non-compliant and the Proposal may be rejected.

5.3 Code of integrity

No official of a procuring entity or a bidder shall act in contravention of the codes which includes:

- a. Prohibition of
 - i. making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
 - ii. Any omission, or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.
 - iii. Any collusion bid rigging or anticompetitive behavior that may impair the transparency, fairness and the progress of the procurement process.

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- iv. improper use of information provided by the procuring entity to the bidder with an intent to gain unfair advantage in the procurement process or for personal gain.
- v. Any financial or business transactions between the bidder and any official of the procuring entity related to tender or execution process of contract; which can affect the decision of the procuring entity directly or indirectly.
- vi. Any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
- vii. Obstruction of any investigation or auditing of a procurement process.
- viii. Making false declaration or providing false information for participation in a tender process or to secure a contract;

b. Disclosure of conflict of interest:

Disclosure by the bidder of any previous transgressions made in respect of the provisions of sub-clause (a) with any entity in any country during the last three years or of being debarred by any other procuring entity.

In case of any reported violations, the procuring entity, after giving a reasonable opportunity of being heard, comes to the conclusion that a bidder or prospective bidder, as the case may be, has contravened the code of integrity, may take appropriate measures.

5.4 Pre-Bid Meeting & Clarifications

5.4.1 Pre-bid Conference

- a. A Pre-bid meeting is scheduled as per the details mentioned in the Key Data of the tender to clarify doubts of potential proposers in respect of the RFP.
- b. The Bidders will have to ensure that their queries for pre-bid meeting should reach the point of contact (Nodal Officer) in writing by email on or before the Date Time at

Contact Persons:

Shri Saranjit Singh ,AGM, Mobile Number: 98760-81478

Shri. Naresh Kumar, Programmer , Mobile Number: 98889-98625

O/o The Chief Electoral Officer, Haryana, 30-Bays Building (3rd Floor), Sector-17, Chandigarh-160017

email id: hry_elect@yahoo.com

Only queries/clarifications submitted in written will be considered.

- c. The queries should necessarily be submitted in the following format:

Pre-Bid Queries Submission Format

S#	Tender document reference(s)	Content of Tender	Points of clarification
1.			
2.			
3.			
4.			

- d. Purchaser shall not be responsible for ensuring that the Bidders' queries have been received by them. Any requests for clarifications post the indicated date and time may not be entertained by the Purchaser.

5.4.2 Responses to Pre-Bid Queries and Issue of Corrigendum

- a. The Nodal Officer notified by the Purchaser will endeavor to provide timely response to all queries. However, Purchaser makes no representation or warranty as to the completeness or accuracy of any response made in good faith, nor does Purchaser undertake to answer all the queries that have been posed by these Bidders.
- b. At any time prior to the last date for receipt of bids, Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the Tender Document by a corrigendum.
- c. The corrigendum (if any) & clarifications to the queries from all Bidders will be posted on the <https://etenders.hry.nic.in> and may be emailed to all participants of the pre-bid conference. All future correspondence/corrigendum shall be published on same websites.
- d. Any such corrigendum shall be deemed to be incorporated into this RFP.
- e. In order to provide prospective Bidders reasonable time for taking the corrigendum into account, the Purchaser may, at its discretion, extend the last date for the receipt of Proposals.

5.5 Key instructions of the bid:

5.5.1 Right to Terminate the Process

- a. Purchaser may terminate the RFP process at any time/stage and without assigning any reason. Purchaser makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- b. This RFP does not constitute an offer by the Purchaser. The Bidder's participation in this process may result Purchaser selecting the Bidder to engage towards execution of the subsequent contract.

5.6 Submission of Proposals

Bidders should submit their responses as per the procedure specified in the e-Procurement portal (<https://etenders.hry.nic.in>) being used for this purpose. The items to be uploaded on the portal would include all the related documents mentioned in this RFP, such as:

- o Tender Fee
- o EMD
- o Pre-qualification response
- o Technical Bid
- o Commercial Bid
- o Additional certifications/documents E.g. Power of Attorney, CA certificates on turnover, etc. as required in the RFP.

5.7 Preparation of BIDs

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.

- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) To avoid the time and effect required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders.

5.8 Submission of BIDS

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be sent to the concerned official, as specified in the tender document. Otherwise the uploaded bid will be rejected.
- 3) Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a **standard BoQ** format with tender document, then the same is to be downloaded and to be filled by all the bidders.
- 4) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

5.9 Bidder's authorized signatory:

A Proposal should be accompanied by an appropriate board resolution or power of attorney in the name of an authorized signatory of the Bidder stating that he is authorized to execute documents and to undertake any activity associated with the Bidder's Proposal. A copy of the same should be uploaded under the relevant section/folder on the e-Procurement portal. Furthermore, the bid must also be submitted online after being digitally signed by an authorized representative of the bidding entity.

5.10 Preparation and submission of Proposals:

5.10.1 Proposal preparation costs-

The Bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in conduct of informative and other diligence activities, participation in meetings/ discussions/ presentations, preparation of proposal, in providing any additional information required by Purchaser to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process.

Purchaser will in no event be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

5.10.2 Language

The Proposal should be filled by the Bidder in English language only. If any supporting documents submitted are in any language other than English, translation of the same in English language is to be duly attested by the Bidders. For purposes of Proposal evaluation, the English translation shall govern.

5.10.3 Venue & Deadline for Submission of Proposals

The response to RFPs must be submitted on the eProcurement portal (<https://etenders.hry.nic.in>) by the date and time specified for the RFP. Any proposal submitted on the portal after the above deadline will not be accepted and hence shall be automatically rejected. Purchaser shall not be responsible for any delay in the submission of the documents.

5.10.4 Bid Prices

- a. The bidders shall express their bid prices using the Commercial Bid Format provided in the bidding documents. All costs and charges related to the bid shall be expressed in Indian Rupees. Prices indicated in the Price Schedule shall be entered in the following manner:
- The Prices quoted by the bidder shall remain fixed during the entire period of contract and shall not be subject to variation on any account. A bid submitted with an adjustable price quotation will be treated as non-responsive and rejected.
 - The prices quoted by the bidder shall be in sufficient detail to enable the Purchaser to arrive at the price of the services offered.
 - Discount, if any, should be merged with the quoted prices. Discount of any type, indicated separately, will not be taken into account for evaluation purposes. The Bidders should also take into account all levies, freight, insurance etc. The price quoted should be inclusive of all levies, freight, insurance etc. Freight, levies, etc. of any type, indicated separately, will not be taken into account for evaluation purposes.

5.11 Evaluation process

- a. The Technical Evaluation/ Purchase Committee constituted by the Purchaser shall evaluate the responses to the RFP and all supporting documents / documentary evidence (***NO additional document to be submitted by the bidder with the proposal other than as specified in the RFP***). Inability of a Bidder to submit requisite supporting documents / documentary evidence within a reasonable time provided to it, may lead to the Bidder's Proposal being declared non-responsive.
- b. The decision of the Purchase Committee in the evaluation of responses to the RFP shall be final. No correspondence will be entertained outside the process of discussion with the Purchase Committee.
- c. The Purchase Committee may ask for meetings with the Bidders to seek clarifications on their proposals. Purchase committee also reserves the right to directly ask clarifications to the clients of the bidder, in case any doubt arises.
- d. The Purchase Committee reserves the right to reject any or all Proposals on the basis of any deviations contained in them.

6. SCOPE OF WORK

As per the instructions by Election Commission of India regarding the EVMs and VVPATs pertaining to the transportation, storage, security etc., it is desired that the handling of reserve EVMs/VVPATs which are carried by the Sector Officers for need based replacement on the poll day needs to be further streamlined. Accordingly, it has been decided that following instructions shall be strictly followed in movement of EVMs and VVPATs.

- a. The end-to-end movement of all Reserve EVMs and VVPATs shall be carefully monitored at all times, for which all Sector Officers' vehicles with reserve EVMs and VVPATs shall mandatorily be fitted with GPS tracking system.
- b. There shall be a real time tracking and monitoring of the movement of vehicles having EVMs and VVPATs. For this purpose, an 'EVM Control Room' shall be set up at each DEOs as well as at CEO Level, wherein the movement of vehicles having EVMs and VVPATs shall be monitored through vehicles monitoring and tracking application.

In addition, it may also be desired that the real time tracking and monitoring of the movement of other Vehicles/buses at Sector level needs to be carried out during the Vidhan Sabha General Elections-2019 in the State of Haryana.

In the State of Haryana, there are 90 Assembly Constituencies and 22 Districts.

There are total number of 19425 Polling Booths in the State of Haryana which are further grouped as a "sector" and each sector may have around 10 Polling booths. Accordingly, there will be approx. 2000 sectors and there will be around 2000 such vehicles having GPS tracking system.

The number of vehicles may increase or decrease by 15% as per the need during the Vidhan Sabha General Elections, 2019 in Haryana.

The successful bidder during the period of Contract should provide the services detailed out as follows (*it is desired that the successful bidder should provide the services fully functional and operational between the period starting from P-2 days, P, up to P+1 day (where P is the Polling Day for the respective Phase of Election).*)

6.1 Installation of GPS Tracker Devices

- a) The GPS Tracker Devices along with the necessary Hardware is to be fitted/ installed in each of the Sector Officers' Vehicle with having reserve EVMs and VVPATs.

Also, the GPS tracker devices may also be installed in other vehicles/buses as per the requirement of the authorities.

- b) The GPS Tracker device(s) to be installed in co-ordination with concerned Nodal Officer - Transport/Nodal Officer for EVM/Sector Magistrate Officer. The installation of GPS Tracker Devices to be done inside the vehicles. The Vehicles would be located at different Locations across the State of Haryana (the details of the locations would be provided by concerned District / CEO Haryana office). The successful Bidder should do all necessary arrangement for Transportation of GPS Tracker Devices to the different Locations across the State of

Haryana.

- c) The GPS Tracker device(s) to be installed in the limited time window as instructed by CEO Haryana. The Schedule for the same would be provided by the concerned District separately.
- d) The GPS Tracker device(s) to be installed with necessary cabling-attachments/accessories as well as the SIM Cards, Memory Cards etc., as essential for successful functioning of the GPS Tracker device(s). The Activation of SIM Cards to be done by the successful Bidder (pre-activated SIM Cards should be arranged as the limited time frame would be given for installation of the GPS Tracker Devices inside the vehicles).
- e) Each GPS Tracker device is to be mapped with the respective Attributes Data (for example: Assembly Constituency Name, Sector Number, Sector Magistrate Officer Name etc.). The Attributes Data would be provided by the DEO concerned.
- f) It is required that the successful Bidder should ensure Successful Installation, Commissioning, Configuration of GPS Tracker Devices inside the Vehicles and its integration with Web/mobile based Vehicle Tracking System (VTS) provided by successful bidder.

6.2 Vehicle Tracking System (VTS) -Software

- a) **Web Application:-** The VTS Web Application should be provisioned with the necessary communication protocols and should have Real Time Integration with the GPS Devices Fitted inside the Sector Officers' Vehicles and such other vehicles. The list of Major components/features to be provided through the Web Application is mentioned but not limited to as below:
 - **Real Time Tracking and Monitoring of the Vehicles on MAP VIEWER**
 - **Group Tracking**
 - **Search Capabilities** - The Web Application should have user friendly Vehicle Search options and user should be able easily search Vehicle by Assembly Constituency Name, Sector Number, Sector Magistrate Officer Name etc.
 - **Dashboards**
 - **MIS Reports**
 - **Recall and Revisit of Reports**
 - **Customized Reporting Tool**
 - **Aggregate Dashboard/Report functionality** (for example user should be able to see Dashboard/run Report for All Districts Assembly Constituency, should be able to Drill Down the Dashboard/run report from District->Assembly Constituency->Sector)
 - **Archival Facility**
 - **Logs of All Vehicles with export to Excel or PDF**
 - **Trip Details**
 - **SoS Alert**
 - **Low Battery Alert**

- Navigation History Playback and Tracking
 - Easy Configuration setting by Admin
 - Role based user control
 - Export Data (functionality to Download data in format PDF, Excel etc.)
 - Any additional customization based on the requirement
- b) **Hosting:** -It is desired that the supporting Software and its Database of Web & Mobile Application for the Vehicle Tracking System to be set up and hosted by the successful bidder on the *Server within the Geographic Boundary of India.*
- c) **Offline Capability:** -The GPS Tracker Devices installed in Vehicles should have the functionality to work in Offline mode wherever there is no network availability and should be able to store the Vehicle Tracking Log in GPS Tracker Device memory. As soon as there is availability of Network, the data stored in offline mode should be synched with the Online Vehicle Tracking System Software.

6.3 Control Room Set up and manpower deployment

- a) **Control Room at District Level** -It is desired that the Real Time Tracking and Monitoring (24 hrs per day) of Vehicles fitted with GPS Tracker Devices to be done at District Level for applicable Assembly Constituencies of the respective Parliamentary Constituencies in each Phase of the election from a Control Room located at District headquarter. The Space for Control Room would be provided by the concerned District/CEO Haryana and the successful Bidder has to setup the Control Room with following minimum aspects:

Control Room Setup at District Level

S#	Items	Qty.	Period
1.	Control room infrastructure(Computer &Internet) will be provided by the concerned district authorities. However, it will be responsibility of successful bidder to run the vehicle tracking system on the infrastructure provided by the Distt. Authorities.	--	From P-1day, P, up to P+1 day (for identification of vehicles for withdrawing GPS system)
2.	There should be atleast person (technical expert) per district to install and setup the GPS Tracker Devices in vehicles and for Supervising the devices during live tracking.	2 (Two)	From P-1 day, P, up to P+1 day

6.4 Help Desk Support/Onsite-Technical Support to Repair GPS Tracker Devices

Help Desk Support (Telephonic): The successful Bidder should provide a 24*7 Help Desk Support during the period of Contract. Minimum one Help Desk Support Telephone Numbers to be provided for providing necessary assistance on GPS Tracker Devices and the associated Vehicle Tracking System (VYS) - Software and Technical support.

6.5 TEST RUN of VTS (Vehicle Tracking System)

- a. **TEST RUN at District Level** -The Successful Bidder should complete all the necessary tasks as per the **Clause 6 Scope of Work** and successfully demonstrate the functioning of the Vehicle Tracking System (including Software and GPS Tracking Device hardware) to the concerned District authority for **03 different Location**.

6.6 Operational Requirements

- a. All the GPS Tracker devices should be working the successful bidder should provide the resolution if any device is not working or need to be replaced or rectified else the penalties are applicable as mentioned in the Clause Service Level Agreement (SLA) - sub-section(as per the Priority of Incident reported).
- b. The Vehicle Tracking System Software (Web application and Mobile Application) must have an uptime of 99.99%.
- c. All SIM Activation and SIM CARD operational charges need to be taken care by the successful bidder. DEO/CEO is not responsible for any kind of SIM as well as related network related issues.
- d. Customization of Reports to be done by the successful bidder and No Extra Charges will be paid for the same.

6.7 Training

Provide Training of Vehicle Tracking System (Web Application, Mobile Application and GPS Tracker Device) at each District-Headquarter.

7. Deliverables and Timelines

S#	Project Activity	Deliverables	Timelines (from Signing of Contract)
1.	VIS Software (Web Application, Mobile Application and Hosing of VTS Software)	Delivery of VTS Web Application, Mobile Application and Hosting of the VTS Software as per the Clause 6 Scope of Work- Sub Section 6.2.	P-2 days
2.	TEST RUN at District Level	Complete all the necessary tasks as per the Clause 6 Scope of Work -Sub Clause 6.6a.	P-2 days
3.	Installation, Commissioning, Configuration of GPS Tracker Devices inside the Vehicle and its integration with VTS Software (Web and Mobile Application)	Complete all the necessary tasks as per the Clause 6 Scope of Work - Sub Clause 6.1	As per the Schedule given by respective District.
4.	Control Room Set up at District level.	Control Room Set up at District level as per the Clause 6 Scope of Work - Sub Clause 6.3 b).	P-1 day

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5.	Deployment of Manpower	Deployment of Manpower as per the Clause 6 Scope of Work Sub Clause 6.4.	P-2 days.
6.	Help Desk Support/Onsite-Technical Support to Repair GPS Tracker Devices	Provisioning or Help Desk Support as per Clause 6 Scope of Work Sub Clause 6.5	P-5 days
		Provisioning of Onsite-Technical Support to Repair GPS Tracker Devices as per Clause 6 Scope of Work -Sub Clause 6.5.	From P-2days, P, up to P+1 day (where P is the Polling Day for a District for the respective Phase of Election)
7.	Training of Vehicle Tracking System (Web Application, Mobile Application and GPS Tracker Device)	Provide Training of Vehicle Tracking System (Web Application, Mobile application and GPS Tracker Device) at each District-headquarter as per the Clause 6 Scope of Work - Sub Clause 6.7.	P-5 days (where P is the Polling Day for a District for the respective Phases of Election).

T= Date pf Signing of Contract, P=Poll Day

8. Eligibility Criteria:

8.1 The Companies/Agencies must possess the requisite experience, strength and capability necessary to meet the requirements as described in the tender document. Bids can be submitted by an Individual company and NO Consortium is allowed.

The Bidder must also possess the technical know-how sought by nodal agency, for the entire period of the contract. The bids must be complete in all respect and should cover the entire scope of work as stipulated in the Tender document. The invitation to proposal is open to all bidders who qualify the eligibility criteria.

The Companies/Agencies will be shortlisted based on pre-qualification criteria defined as below:-

S. No	Basic Requirements	Description	Documents Required
1.	Legal Entity	The Company/Agency must be registered in India under the Companies Act 1956 having their registered office in India for the last three years as on date of submitting its Application. Bidder shall have been in the Information Technology /IT enable services for the last 2 years as on 01.07.2019.	Copy of the certificate of incorporation shall be submitted. Copy of the certificate with the customer for any IT services shall be submitted.
2.	Turnover	The Company's Minimum Turnover	Attested copy of Audited

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		should be 50 Lakh (Cumulative) in the last 2 Financial Years (2017-18, 2018-19). The Company currently should be profit making.	Annual Financial Statements. Annual Reports Certified statement from the current Statutory Auditors of the Company/Agency.
3.	Technical Capability/Experience	The bidder must have successfully completed at least the following numbers of GPS based Vehicle Tracking Systems Implementation engagement(s) for any Government (Central or State Government department or Corporation or Board/PSU/Semi-Government) organization.	Related work orders with Completion/ Performance fulfillment certificate from client/payment advice as evidence of such assignments.
4.	GST Registration	The Company must have a GST Registration Number and PAN number.	Attested Copy of Certificate must be attached.
5.	Manpower	The Company/Agency should have technical/skilled staff on its own payroll.	List having details of regular technical staff with their qualifications & date of joining must be attached.
6.	Company Status	The Company/Agency should be an individual organization. Consortium shall not be allowed	Certificate from the current authorized signatory of the Company
7.	Not Blacklisted	The Company/Agency should not have been blacklisted by any Government Agency in India or under a declaration of ineligibility for fraudulent or corrupt practices or inefficient/ ineffective performance at least in the last two financial years.	Certificate from the current authorized signatory of the company
8.	Not bankrupt	The Company/Agency should be solvent and not bankrupt.	Certificate of solvency by banker to be submitted.

A duly constituted Tender Committee shall evaluate the General cum Technical Bids on the following pattern as mentioned below Conditional bids shall be summarily rejected. Evaluation Committee will examine the bids to determine whether they are complete, whether any computational errors have been made and whether the bids are generally in order. O/o CEO may conduct clarification meetings with each or any bidder to discuss any matters, technical or otherwise, if so required.

8.2 Technical Qualification Criteria

Bidders who meet all the pre-qualifications/eligibility requirements as on date of bid

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submission would be considered as qualified to move to the next stage of evaluations. Bidders, whose bids are responsive, based on minimum qualification criteria / documents as in Pre-Qualification Criteria would be considered technically qualified. Price Bids of such technically qualified Bidders alone shall further be opened. Bidder shall submit the technical details of implementation of VTStechnology.

8.3 Commercial Bid Evaluation

- i. The Financial Bids of the Bidders who qualify the Pre-Qualification/ Eligibility cum Technical Qualification criteria will be opened on the prescribed date in the presence of Bidder representatives.
- ii. If a firm quotes NIL charges / consideration, the bid shall be treated as unresponsive and will not be considered.
- iii. Only fixed price financial bids indicating total price for all the deliverables and services specified in this bid document will be considered.
- iv. The bid price shall be in Indian Rupees and shall include all duties, levies, taxes except for GST, which shall be payable extra as per the prevailing rates.
- v. Any conditional bid would be rejected.
- vi. Errors & Rectification: Arithmetical errors will be rectified on the following basis: "If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If there is a discrepancy between words and figures, the amount in words will prevail".
- vii. The bidder, who has submitted the lowest Commercial bid, shall be selected as the L1 and shall be called for further process leading to the award of the assignment.

9. Tender Fee & Earnest Money Deposit (EMD) Online or through NEFT:

- a. The cost of tender document is Rs. 2,000/- to be deposited on line through RTGS/NEFT in favour of the Chief Electoral Officer, Haryana and **upload scan copy of the receipt along-with tender document.**
- b. Earnest Money of Rs. 50,000/- as specified for the above work to be deposited on line through RTGS/NEFT in favour of the Chief Electoral Officer, Haryana while applying for issuance of tender documents also **upload the scan copy of receipt of EMD along-with tender document.**

The receipt of Tender Fee and Earnest Money Deposited of the required amount will have to be enclosed along with the Technical qualification Bid without which the tender shall be rejected. The EMD already lying with the Corporation will not be considered for this case. **Commercial Bids of only technically qualified bidders will be opened.**

10. Terms and conditions:

- (a) Only those Companies who are capable of undertaking all the activities mentioned in scope of work of this tender document should only apply.
- (b) There is no specific technology prescribed for the above said job. The best suitable technology will be taken into account beside the rate quoted by the companies.
- (c) The tender document is not transferable.
- (d) The tender inviting authority has reserved the right to revise any terms and conditions relating to technical specifications, even after opening of technical bid, based on the requirement and latest technical trend prevailing in the IT sector.
- (e) The Company/Agency shall comply with such directions as the Election Department may issue from time to time for the smooth working and in the furtherance of the overall objective of the project.
- (f) The Company/Agency shall be solely responsible for all the acts of omission and commission occasioned by their personnel in carrying out the terms& conditions of the agreement.
- (g) If the successful bidder fails to execution the work on the day of poll, agency shall be de-barred.
- (h) The company/Agency may take care about that the sufficient reserved trained manpower shall have to be kept ready by the agency for successful execution of the work on the day of polling. However, no extra charge shall be claimed by the successful bidder for this reserved manpower.
- (i) The bidder should have to ensure that the technical specification of Hardware and Software provided by them should meet out the complete project is as per scope of work mentioned in the tender.
- (j) The data packet received at the Vehicle Tracking System Software server side should have Device Unit ID, latitude, longitude, Speed, Time Stamp, Distance Travelled, Orientation (azimuth), all analog and digital inputs of the vehicle, GPS Fix.
- (k) Device Data need to be sent to Vehicle Tracking System Software Server directly from the devices without an intermediate cloud/ colocation.
- (l) Device should be capable of being installed and operational on any of the vehicle provided by CEO Haryana.
- (m) Since it's a service-based contract Vendor need to take care of all necessary licensing requirements (software, hardware etc.) and any upgrades during the period of contract.
- (n) Arranging specific mounting accessories etc. at the places inside the vehicle and at the cloud/server side with the configuration as specified by CEO Haryana is the responsibility of the Vendor.

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- (o) Legal actions under various provisions of R.P. Act, 1951 will be taken in case of failure on part of the service provider agency. In all such cases, the decision of the CEO will be final and binding to the agency.
- (p) Price shall be inclusive of all freight, forwarding, transit insurance and installation charges.
- (q) The Company/Agency or his personnel shall not use or cause to be used, the data or information provided to them or acquired by them during the process of providing services for any purpose. Such data or information shall be surrendered to the Election Department at the expiry of the agreement as it is a sole property of the Election Department, Haryana.
- (r) In case the Company/Agency is not able to provide the service as specified in the agreement/tender document, Election Department will get the same service got executed from any other suitable agency and recover 125% of the amount incurred by the Department in this process, from the Company by way of deduction from the charges payable to the company of from Performance Security & EMD or both.
- (s) Number of vehicles for GSP tracking may vary.
- (t) It is the whole responsibility of the service provider to get insured all their equipment's at their own level. There is no responsibility of the CEO/Election Department in case of lost/missing/breakage of any equipment.
- (u) Hardware equipment's will be handover/ takeover from District Head Quarters only.

11. Delay in the Company's performance:

- (a) Delivery of the services shall be made by the Company in accordance with the service quality specified by the Election Department in the bid document.
- (b) Any delay by the Company in the performance of its obligations under the contract, shall render the Company liable to the imposition of liquidated damages at the discretion of the Tender inviting authority.

12. Liquidated damages:

If the company fails to perform any one or all the services within the time period(s) as specified in the Contract, the Department shall without prejudice to its other remedies under the Contract, deduct from the amount payable to company or from performance/implementation guarantee or from both as liquidated damages, a sum equivalent to, as per the terms indicated in the bid document, till actual delivery or performance, subject to maximum limit. Once the maximum is reached, the Department may consider termination of the contract.

13. Clarification of bidding document:

A prospective Company requiring any clarification of the bidding documents may be obtained in the pre-bid meeting. No clarification from any bidder shall be entertained after the close of date and time for seeking clarification mentioned in tender call notice. It is further clarified that the Corporation shall not entertain any

correspondence regarding delay or non-receipt of clarification by bidder.

14. Amendment of bidding documents:

- a. At any time prior to the deadline for submission of bids, the Department for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, may modify the bidding documents by amendment.
- b. All prospective bidders those have purchased the bidding documents will be notified such amendment/modification and will be binding on all bidders.
- c. In order to allow prospective bidders reasonable time in which to take the amendment into account in preparing their bids, the Corporation at its discretion, may extend the deadline for the submission of bids.

15. Rejection of Bid:

The CEO Haryana, reserves the right to accept/reject/release or relax any or all or part of the bids received on the due date without assigning any reason whatsoever.

16. Withdrawal of Bids:

Bids cannot be withdrawn after the opening of the bids and in case the bidder withdraw after the opening of the bid, the EMD paid by the bidder shall stand forfeited.

17. Performance Security Declaration

Within 5 days after award of order, the successful Bidder shall furnish Security Deposit @ 10% of the total value of work order to the Corporation in the form of bank guarantee valid for a period of 1 year. In the event of non-execution the job in time, this deposit along-with EMD shall be forfeited. Further, if the Corporation has to get the same or part of it from any other bidder because of failure to supply in full or part by the successful bidder, the difference in payment may be made from this Security Deposit. The Corporation against Security Deposit/EMD, can also make any other adjustment or default on the part of bidder. The Security Deposit shall be returned only after the specified period and clearance of all dues/payments. No interest will be payable on the Security Deposited by the Election Department.

18. Validity of Rates.

The Rates must be valid for the period of one year from the date of opening of the bid. Any offer falling short of the validity period is liable for rejection.

The Company shall provide latest upgraded version of the system, application software as and when the same is offered in the market.

- 19. Right to Negotiation:** The Competent Authority reserves the right for negotiation with the bidders as per the prevailing purchase procedures/policy of the State. The negotiation, if required, shall be carried out part wise (Part 1 & Part 2 Separately) with the technically qualified lowest bidder or the bidders who will be within the range of 5% from Lowest

Bidder as per the procedure/policy of the State Govt./CVC at that point of time. The tenderer also reserves the right to choose part or whole of the technically acceptable bids at individual costs quoted in the commercial bids.

20. Purchase Process: Purchase of specific quantity of stores shall be generally determined based on the rates quoted by the L₁ bidder if the quoted rates are found to be reasonable by the indenting Department and negotiations, if any, held with the lowest bidder. However, the negotiations could be held up to L₃ bidder or all the technically qualified bidders, if the difference between L₁ quoted rate and those quoted by L₂ & L₃ is within 5% of the L₁ quoted rate. In cases where the L₁ bidder refuses to further reduce his offered price and the L₂ or L₃ bidders come forward to offer a price which is better than the prices offered by L₁ bidder, the bidder whose price is accepted becomes the L₁ bidder. However, in such a situation, the original L₁ bidder may be given one more opportunity to improve upon the discovered price. In case the original L₁ bidder further improves upon the price discovered during the negotiations, he would be treated as the L₁ bidder.

21. Placement of work order & Payment Schedule -

The work order will be released by the District election office for GPS tracking services and by Election Department, Haryana for LED Display on the terms & conditions mentioned in the tender document. Moreover, Service Level agreement will be signed between bidder and Election Department, Haryana.

- a. **No advance payment will be made.**
- b. 100% payment will be processed on bills submitted by the bidder to the Chief Electoral Officer, Haryana payment will be released after verification of bills.
- c. Penalty/deduction amount, if any, will be adjusted in the payment due to the successful bidder.

Payment(s) shall be done subject to successful completion of the all Deliverables as mentioned in the Clause 6 Scope of Work. Payments shall be done by the department and the invoice(s) to be submitted to the department.

- Invoice(s) must be submitted along-with Acceptance Certification from the concerned district.
- The taxes would be paid at the prevalent rates.
- No interest would be paid for any delay in payment.

22.1 Other Penalties:

- If the functioning of any VTS fails, the resolution/repairing time to repair the GPS Tracker Device is 2 hrs. If the time taken for resolution is beyond 2 hours of resolution time, no payment will be made for this particular VTS and also penalty of the equal amount of the same VTS will also be deducted.
- No Payment would be done for any invoice(s) submitted for this particular VTS.

22. TERMINATION OF JOB:

a. Termination for Insolvency

Election Department may at any time terminate the work order / contract by giving written notice of two weeks to the agency, without any compensation to the agency, if the agency becomes bankrupt or otherwise insolvent.

b. Termination for default

a. Default is said to have occurred

- If the agency fails to deliver any or all of the services within the time period(s) specified in the work order or any extension thereof granted by the ECO, Haryana.
- If the agency fails to perform any other obligation(s) under the work order.

b. If the agency, in either of the above circumstances, does not take remedial steps immediately after receipt of the default notice from the Department. CEO may terminate the work order in whole or in part.

c. Department may transfer upon such terms and in such manner, as it deems appropriate work order for similar service to other agency and the defaulting agency will be liable to compensate Department for any extra expenditure/loss involved towards support service to complete the scope of work totally.

23. FORCE MAJEURE :

a. Force majeure clause will mean and be limited to the following in the execution of the work order placed by the Department :-

- War / hostilities.
- Riot or Civil commotion
- Earthquake, flood, tempest, lightning or other natural physical disaster.
- Restriction imposed by the agencies, which prevent or delay the execution of the order by the agency.

b. The agency will advise to Department in writing, duly certified by the local Chamber of Commerce at the beginning and at the end of the above causes of delay, within seven days of the occurrence and cessation of the force majeure conditions. In the event of a delay lasting for more than one week, if arising out of clauses of force majeure, Department reserve the right to cancel the order without any obligation to compensate the agency in any manner for what so ever reason.

24. ARBITRATION

All disputes of differences, including the claims for damages and compensation whatsoever, arising between the parties, out of or relating to the construction, meaning, operation or effect of this agreement or the breach thereof shall be settled amicably. However, if the parties are not able to resolve them amicably within a period of 15 (fifteen) days, the same shall be resolved by arbitration in accordance with the Arbitration and Conciliation Act, 1996. The dispute may be referred to arbitration which in this case shall be Secretary to Govt. Haryana, Election Department. The Arbitration and Conciliation Act 1996 or any statutory modification thereof shall apply to the arbitration proceedings and the venue for the arbitration proceedings shall be Chandigarh and courts at Chandigarh shall have carried out in English language.

25. Jurisdiction

The Civil Court at Chandigarh will have the exclusive jurisdiction in regard to the matter arising out of this agreement.

26. GENERAL TERMS & CONDITIONS

- a. The Bidder shall perform the services and carry out its obligations under the Contract with due diligence and efficiency, in accordance with generally accepted techniques and practice used in the industry and with professional engineering and training/consulting standards recognized by national/international professional bodies and shall observe sound management, technical and engineering practices. It shall employ appropriate advanced technology and safe and effective equipment, machinery, material and methods. The Bidder shall always act, in respect of any matter relating to this Contract, as faithful advisors to CEO, Haryana and shall, at all times, support and safeguard CEO's legitimate interests in any dealings with Third parties.
- b. (CEO) Chief Electoral Officer, Haryana reserves the right to access the performance of the bidder prior to commencement or in between the work progress. The assessment may cover all areas related to the assigned work order, especially methodology, manpower, infrastructure etc. CEO reserves the right to cancel the work order assigned to the bidder at any time which includes the time after the completion of assigned work without assigning any reason for the same. In case the work order is cancelled then the costs incurred will be borne by the bidder and under no circumstances the bidder shall be eligible for any payment or damages from the CEO.
- c. The selected bidder shall not, without CEO prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample of information furnished by or on behalf of CEO in connection therewith, to any person other than a person employed by the Bidder in the Performance of the Contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purpose of such performance.

- d. The selected bidder shall indemnify the CEO against all third party claims of infringement of patent, trademark/copyright or industrial design rights arising from the use of the supplied software/ hardware/ manpower etc. and related series or any part thereof.
- e. The selected bidder shall not outsource the works assigned to any other bidder except their direct franchisees under any circumstances. This violation will attract forfeiture of EMD/Security deposit and cancellation of work order. The cost incurred on executing the work order through alternate sources will also be recovered from the outstanding bills or by raising claims.

27. APPLICABLE LAW

The work order will be governed by the laws and procedures established by CEO Office and State of Haryana, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.

Section 2: Bid Requirements

1. Offers are invited from the reputed Companies/Agencies as 'Associates' for Vehicle Tracking system

- 1.1 The Bidder must quote for the complete job as per the Tender Document. Offer for part job shall not be considered and will be rejected without further reference.
- 1.2 The Bid Documents are not transferable, and the cost of the tender document is not refundable under any circumstances.
- 1.3 Telex/E-Mail/Fax bids and incomplete bids will be summarily rejected.
- 1.4 All pages of the Bid being submitted must be signed and sequentially numbered by the Bidder.

2. Contents of Bid

The Bids prepared by the Bidder shall comprise of the following two components:

- 2.1 Bid comprising the following is to be filled as per the formats provided in the Tender Document:
 - 2.1.1 Pre-Qualification cum Technical Bid:
 - i) Bidder must enclose duly filled and signed Annexure 'A'.
 - ii) Earnest Money
 - iii) Bidders Particulars (Annexure-T1)
 - iv) Bid Form (Annexure-T2)

2.2 Commercial Bid

2.2.1 Commercial Bid for WebcastingJob (Annexure-C1).

The Technical and Commercial Bid must be sealed in separate envelop and then both the bids should be put in envelop mentioning "Bid for Web Casting" and address to:-

The Chief Electoral Officer, Haryana
30-Bays Building (3rd Floor), Sector-17B
Chandigarh-160017

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BUSINESS DETAIL - (Annexure-'A')

1. Name of the Bidder: _____
2. Incorporation as Limited Company/Agency: _____ in the year _____ at _____
3. Whether any Legal/Arbitration/proceeding is instituted by / against the Bidder or the Bidder has lodged any claim in connection with works carried out by them. If yes, please give details.
4. Whether the bidder complies with the requirement of Registration under the Contract Labour (Regulation and Abolition) Act : Yes/No
5. Bidder's Profile:

Address	:	
Name of Premises/Building/Village	:	
Area/Locality/Taluka/sub-Division	:	
Town/City/District	:	
State/Union Territory	:	
Name of the top executive with designation	:	
Telephone No's.	:	
E-mail address	:	
GST No.	:	
PAN No./TIN No. of the Company (Please attach photocopy)	:	

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6. Turnover of the Company/Agency:

Year / Turnover	2017-18	2018-19
In Rs. Lakh		

7. Details of services for Supply, Installation, Commissioning and Monitoring of GPS based Vehicle Tracking System Jobs (attach list):

S. No.	Year	Name of the client with address and phone no.	Locations/GPS Devices qty	Project Start Date	Project Completion Date	Project turnover

8. The Company will attach the details of systems/equipment's & software proposed to be installed at each site with back-up equipment.

9. EMD details:

Particulars	Amount(Rs.)	RTGS No.	Date	Bank	Branch
EMD	50,000/-				

Documents in support of the above may be furnished with page numbers indicated in the index. Please use separate sheets wherever necessary.

Date:

Signature of Tenderer

Name : _____

Status/ Designation: _____

(Seal)

Note : Furnish separate profiles, if desired.

(Enclose with Technical Bid)

Annexure - T1

BIDDERS PARTICULARS

BIDDERS SHOULD FURNISH ANSWERS TO ALL THE QUESTIONS BELOW.

BIDDERS MAY PLEASE NOTE THAT IF THE ANSWER SO FURNISHED ARE NOT CLEAR AND/OR ARE EVASIVE, THE ENTRY WILL BE LIABLE TO BE IGNORED.

1. Tender No. GPS/AE-3(K)
2. What is your Permanent Income Tax A/C No. : _____
3. GST No. : _____
4. Please indicate Name & full address of your Banker : _____

5. Business name and Constitution of the firm.
Is the company registered under:-
 - (a) The Indian Companies Act, 1956 (b) The India Partnership Act, 1932 (Please also give name of partners).
6. State whether required Supply, Installation, Commissioning and Monitoring of GPS based Vehicle Tracking System for Vidhan Sabha General Elections-2019 related Infrastructure are available with Your Company.
7. For Partnership firms state whether they are registered or not registered under Indian Partnership Act, 1932. Should the answer to this question by a Partnership firm be in the affirmative, please state further:-
 - (a) Whether by the Partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who has signed the tender.
 - (b) If the answer to (a) is in the negative, whether there is any general power of attorney executed by all the partners of the firm authorizing the partners who signed the tender to refer dispute concerning business of the partnership to arbitration.
 - (c) If the answer to either (a) or (b) is in the affirmative furnish a copy of either the partnership agreement or the general power of attorney as the case may be.

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N.B.:

- (1) Please attach to the tender a copy of either document on which reliance is placed for authority of partners or the partners signing the tender to refer disputes to arbitration. The copy should be attested by a Notary Public or its execution should be admitted by Affidavit on a property stamped paper by all the partners.
- (2) Where authority to refer disputes to arbitration has not been given to the partners signing the tender the tenders must be signed by every partner of the firm.
8. Mention specifically that whether the price tendered by you is to the best of your knowledge and belief, not more than the price usually charged by you for the job of the same nature. If not state the reasons thereof, if any, also indicate the margins of difference.
9. Please confirm that you have read all the instructions carefully and have complied with accordingly.

* Delete which is not applicable as per prequalification criteria.

Signature of Witness:
Full name & address of
Witness in Block letters

Signature of Tenderer

(1) Full name and address of the persons
Signing (In BLOCK letters)

(2) Whether signing as Constituted Attorney/duly
authorized

by the Company.

Date:
Place:

(seal)

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(Enclose with Technical Bid)

Annexure-T2

BID FORM

Date: ___/___/___

The Chief Electoral Officer, Haryana,
30-Bays Building (3rd Floor), Sector-17-B, Chandigarh-160017

Sir,

Having examined the Bidding Documents of Tender GPS/3AE(K), we, the undersigned, offer for the Supply, Installation, Commissioning and Monitoring of GPS based Vehicle Tracking System for Haryana Vidhan Sabha General Elections-2019 in conformity with the said Bidding Documents for same as may be ascertained in accordance with the Schedule of Prices provided in the Commercial Bid from time to time.

We undertake, if our bid is accepted, to commence the work immediately as specified in the work order within 02 days calculated from the date of receipt of your Notification of Award.

We agree to abide by this bid for a period of one year and it shall remain binding upon us and may be accepted at any time before expiration of that period. Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest or any bid you may receive. We also understand that you have the right to vary the quantities and/or split the total order among the Bidders.

Dated _____ Day of _____ 2019 _____

Signature & Seal

(in the Capacity of)

Only Authorized to sign bid for and on behalf of _____

COMMERCIAL BID

To
The Chief Electoral Officer, Haryana,
30-Bays Building(2nd Floor), Sector-17B, Chandigarh 160017
Ref: Tender No. GPS/3AE(K)

Sir,

We declare:

1. As the department has to execute the job of Supply, Installation, Commissioning and Monitoring of GPS based Vehicle Tracking System for Haryana Vidhan Sabha General Elections-2019 in the State of Haryana. We hereby offer the following rates for Supply, Installation, Commissioning and Monitoring of GPS based Vehicle Tracking System as per details given below:-

Sr. No.	Description	Rate Per Device / System with GST	Total Amount
1.	Supply, Installation, Commissioning and Monitoring of GPS based Vehicle Tracking System inclusive of all type of manpower. (As defined in the Scope of Work).		(Rate Per System x 2000 Vehicles)

2. We hereby certify that we have read and understood the terms and conditions of the tender and the conditions of the Contract applicable to the tender and we do hereby undertake to supply as per these terms and conditions.
3. Certified that the Bidder is:
A sole proprietorship firm and the person signing the tender is the sole proprietor/constituted attorney of the sole proprietor.
Or
a partnership firm, and the person signing the tender is a partner of the firm and he has authority to refer to arbitration disputes concerning the business of the partnership by virtue of the partnership agreement/by virtue of general power of attorney.
Or
a company and the person signing the tender is the constituted attorney.

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NOTE:

- Delete whatever is not applicable. All corrections/deletions should invariably be duly attested by the person authorized to sign the tender document.
 - Rates will be negotiated with lowest bidder on total project cost as per terms mentioned in the tender document and CVC guideline.
 - If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected accordingly.
4. We do hereby undertake that until a formal Contract is prepared and executed, this bid, together with your written acceptance thereof and placement of letter of intent awarding the Contract shall constitute a binding Contract between us.

Dated: this _____ day of _____ 2019

Signature of Bidder

Details of enclosures:

Name: _____

Full address: _____

Telephone

No. _____

E-mail: _____

Fax No. _____

AFFIDAVIT

(To be submitted by bidder on non-judicial stamp paper of Rs.100/- (Rupees Hundred only to be duly attested by Notary Public)

Affidavit of Mr..... S/o

R/o.....I, the deponent above named do hereby solemnly affirm and declare as under:

1. That I am the Proprietor/Authorized signatory of M/shaving its Head Office/Regd. Office at
2. That the information/documents/Experience certificates submitted by M/s.....along with the tender for(Name of work) to the Corporation are genuine and true and nothing has been concealed.
3. I shall have no objection in case the CEO Office verifies them from issuing authority(ies). I shall also have no objection in providing the original copy of the document(s), in case the CEO Office demand so for verification.
4. I hereby confirm that in case, any document, information & / or certificate submitted by me found to be incorrect / false / fabricated, the CEO Office at its discretion may disqualify / reject / terminate the work order and also forfeit the EMD / All dues.
5. I shall have no objection in case CEO Office verifies any or all Bank Guarantee(s) under any of the clause(s) of work order including those issued towards EMD and Performance Security from the Zonal Branch /office issuing Bank and I/We shall have no right or claim on my submitted EMD before the CEO Office receives said verification.
6. That the Performance Security issued against the Work Order issued by (name and address of the Bank) is genuine and if found at any stage to be incorrect / false / fabricated, the CEO

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Office shall reject my bid, cancel pre-qualification and debar me from participating in any future tender for three years.

7. That I hereby confirm that my/our firm/company M/s.....have not been convicted of any non-bailable offence, by any of the courts.
8. That I hereby confirm that my/our firm/company M/s.....have not been convicted, or reasonably suspected of committing or conniving at the commission of any offence under any of the laws applicable in the country.
9. That I hereby confirm and declare that none of my/ our group/ sister concern/ associate company is participating/ submitting this tender.
10. That I hereby confirm and declare that my/our firm/company M/s.....has not been black listed/ de-listed or put on holiday by any Institutional agencies/ Govt. Deptt./ Public Sector Undertaking, in the last TWO years.
11. That I hereby confirm and declare that my/our firm/company M/s.....We have paid all rents, royalties and all public demands such as income-tax, sales tax, GST and all other taxes and revenues payable to the Government of India or to the Government of any State or to any local authority and that at present there are no arrears of such rents, royalties, taxes and revenues due and outstanding and that no attachments or warrants have been served on us in respect of sales-tax, income-tax, GST, Govt. Revenues and other taxes.

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12. That in the past five years prior to the date of this application, I or any principal of the entity has not been deemed to be in default on any contract or have not been forcefully terminated from any contract of any Organization.
13. That I hereby confirm and declare that my/our firm/company M/s..... that there has been no litigation with any Government department/organization on account of similar services.
14. That I hereby confirm and declare that my/our firm/company M/s..... has not undergone any legal proceedings of whatever kind in the past three years.
15. I hereby confirm that in case, any document, information & / or certificate submitted by me found to be incorrect / false / fabricated, the Corporation at its discretion may disqualify / reject / terminate the bid/contract and also forfeit the EMD/Performance Security/ All dues. May take any appropriate legal action against me.

Deponent

Verification:

I,, the Proprietor/ Authorized signatory of M/s..... do hereby confirm that the contents of the above Affidavit are true to my knowledge and nothing has been concealed there from and that no part of it is false.

Verified atthis.....day of

Deponent