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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGD. A. D.

From

The Chief Electoral Officer,  
Haryana.

To

Shri Shri Krishan S/o Sh. Ram Rattan  
VPO- Khidwali,  
District- Rohtak.

Memo No. Elec-2014/1AA- 192

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Narnaul in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl.pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.



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कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा



REGISTERED A.D.

From

The Chief Electoral Officer,  
Haryana.

To

Roll No- 9990322275  
Sh. Vinod Kumar S/o Sh. Mange Ram  
VPO - Badhra, City - Badhra,  
Distt - Bhiwani, PIN-127308,  
State - Haryana  
Memo No. Election-2021/E-89492/1AA-

798,

Dated - 8-2-2021

Subject: - Appointment to the Post of Clerk.

On recommendations of the Haryana Staff Selection Commission, Panchkula vide their letter No HSSC/Confid/Recomm/2020/675, dated 06-11-2020, you are hereby offered appointment to the post of Clerk in the office of **Chief Electoral Officer, Haryana, 30 Bays Building, Sector-17, Chandigarh** in the functional pay level 2 @ Rs. 19,900/- Per Month plus usual allowances sanctioned by the Haryana Government from time to time, on purely temporary basis. The terms and conditions are as under:-

1. The appointment is purely provisional as per Chief Secretary, Haryana instruction No. 52/18/2018-3GS-III, dated 24.12.2020 and is subject to the verification of the eligibility conditions such as Academic Qualifications, Age and any other certificates such as Residential Certificate if any, submitted by you. If on verification, it reveals that the information given by you is false, then your services will be terminated forthwith without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate. So you are directed to submit your original Academic Qualifications and any other certificates such as Residential Certificate etc. in this office.
2. As your character and antecedents have not been got verified in terms of Government instructions issued vide Memo No. 52/6/2018-3GS III, dated the 15<sup>th</sup> March, 2018. So this is your provisional appointment. Your Character and antecedents will be got verified after your joining. Therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents, your services will be liable to be terminated without giving any notice & any remuneration.
3. Your Service will be terminable by one month's notice on either side or one month salary including allowance in lieu of notice (except in case of removal/dismissal for misconduct). It will however be open to Govt. to pay in lieu of notice your salary for the period by which the notice falls short of one month and similarly if you wish to resign from the post, you may do so by depositing with Government your salary in lieu of notice for the period by which it falls short of one month. Such notice of resignation should be addressed to competent authority. In case of misconduct, however, you will be entitled to reasonable opportunity to show cause why your services not be terminated, in which case, the condition of one month notice shall not apply.
4. On Appointment/Joining you will be required to take an oath of allegiance to the Constitution of India.
5. You will be governed by the ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 as amended from time to time. In respect of pay, leave and all other matters expressly provided for in the Rules. You shall be governed by such other regulations, and rules as have been/would be framed and adopted by the Competent Authority under the Constitution of India.
6. You will be governed under Haryana Employees Conduct Rules 2016 as amended from time to time and Haryana Civil Services (Punishment & Appeal) Rules, 2016. You will be governed by the provision of the Civil Services Rules,



# OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा



CHIEF ELECTORAL  
OFFICER, HARYANA

2016 and the relevant recruitment and conditions of Service Rules as applicable to your post as existing from time to time. For all other matters, not specified herein, you will be subject to rules, regulations, and instructions of Government as in force from time to time.

7. You will be governed by NEW PENSION RULES as notified vide No. 1/1/2004-1Pension, dated 18-08-2008.

8. You will be on PROBATION FOR A PERIOD OF TWO YEARS as per ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 applicable to you, which can be extended upto one year. In case your work & conduct is not found satisfactory during the period of probation, your services are liable to be terminated forthwith without any notice or pay in lieu thereof.

9. You shall have to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the probation period of two years, extendable by one year. You shall not entitled to earn any increment in your pay scale till you qualify the said test, failing which your services shall be dispensed with.

10. You will have to qualify the typing test as substituted with the State Eligibility Test in Computer Appreciation and Applications (SETC) alongwith a test in typing speed in accordance with the syllabus as the State Government may specify in this regard from time to time, besides the syllabus already provided in sub-rule 4 of departmental amendment rule dated 15-11-2013. Typing speed of 30 words per minute in English and 25 words per minute in Hindi converted with equivalent key depressions in both cases as the typing speed, would be tested on computer respectively within one year from the date of appointment, failing which you shall not earn your grade increments till such time as you qualify the type test. The increment shall however, be released with retrospective effect without allowing any arrears of the intervening period. The pass certificate issued by the "HARTRON" or any other agency, as approved by the Government, would be accepted as an evidence of the fulfillment of the prescribed condition in the Service Rules.

11. You must understand that if any information/declaration furnished by you in connection with this appointment is at any time found to be false or incorrect, you will be liable to be dismissed from service and suitable action shall be taken against you as per law.

12. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission consequently no leave of any kind will be granted for pursuing higher studies.

13. In case you are employed in some Government/Semi Government office, you should either bring "No Objection Certificate" on your joining this Department from your parent employer or the letter of acceptance of your resignation by the Department.

14. You must submit:-

(i) A declaration in writing that you were not on any previous occasion dismissed from service under any department of Government or convicted by a Court of Law or no case is pending against you in any Court of Law.

(ii) In case you are married, you will have to file a declaration about non acceptance giving of dowry. If you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance giving of dowry by you to the office as per declaration in Annexure A and B in terms of Government instructions issued vide No. 18/1/2004-2GSI dated 21-02-2006 and you should give an undertaking in writing that if and when you enters and marital alliance, you shall strictly comply with anti dowry law in letter and spirit and also furnish full details of all the articles of property and amounts of money received by you from your in-laws in any name or manner, whatsoever in compliance of Government instructions issued vide No. 18/1/2017-2 GS-I, dated 22-12-2017.

15. You will furnish a certificate to the effect that you have not more than one living spouse.





# OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा



CHIEF ELECTORAL  
OFFICER, HARYANA

16. Your seniority will be determined according to your position in the merit list sent by the Haryana Staff Selection Commission irrespective of the date of joining.
17. You are liable to be transferred anywhere within the State of Haryana.
18. You are required to furnish a Medical Certificate of Fitness before joining from the Medical Board constituted under Rule 9 of Haryana Civil Services (General) Rules, 2016. You should appear for medical examination in the office of **Principal Medical Officer, General Hospital, Sector-16, Chandigarh**.
19. In case you have already appeared before the Medical Board in Haryana during the post 6 months and declared medically fit, you need not to appear for the same. In case you are already employed somewhere on a gazetted post under the Haryana Govt. and you have already produced a medical certificate to the department, you may be exempted from producing fresh medical certificate provided there is no break in your service and you produce a certificate from your employer at the time of joining.
20. If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for joining duty in the office of **office of Chief Electoral Officer, Haryana, 30 Bays Building, Sector-17, Chandigarh** after obtaining Medical Certificate of fitness for Government Service from the **Principal Medical Officer, General Hospital, Sector-16, Chandigarh**. If you do not join within 15 days from the issue of this letter, the offer shall stand cancelled. **NO EXTENSION FOR JOINING TIME WOULD BE ALLOWED.**
21. You will not be entitled to any traveling allowance for the journeys to be performed by you, for your medical examination and for joining first appointment.

**Note:-** The appointee would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.

Sd/-

**Hema Sharma,**

Additional Chief Electoral Officer, Haryana.

Dated: Chandigarh, the 8-2-2021

Endst. No. Elec. 2021/E-89492/1AA- 799

A copy of above is forwarded to the **Principal Medical Officer, General Hospital, Sector-16, Chandigarh** for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose and Medical/Fitness Certificate of Health for first entry into Government Service be issued.

Deputy Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

Endst. No. Elec. 2021/E-89492/1AA- 800

Dated: Chandigarh, the 8-2-2021

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Haryana, Sector 2, Panchkula with reference to his letter No HSSC/Confd/Recomm/2020/675, dated 06-11-2020, by which recommendation of 02 Clerks has been received.

Deputy Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

Endst. No. Elec. 2021/E-89492/1AA- 801

Dated: Chandigarh, the 8-2-2021

A copy of above is forwarded to the **Managing Director, Hartron, Sector-2, Panchkula** for information and necessary action.

Deputy Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

**Internal Distribution:-**

1. A & AB, 2AA, 3AA, 4AA, Bill Clerk & Cashier, Programmer & Jr. Programmer

Office: 30 Bays Building, 3<sup>rd</sup> Floor, Sector 17-B, Chandigarh - 160017 (India) Tel: 0172-2701200, 2728936, 2701362 Fax: 0172-2706556  
कार्यालय: 30 बेज बिल्डिंग, तृतीय तल, सेक्टर 17-बी, चण्डीगढ़ - 160017 (भारत) दूरभाष: 0172.2701200 2728936 2701362 फैक्स: 0172.2706556  
E-mail: hry\_elect@yahoo.com Website: www.ceoharyana.gov.in

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# OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा



CHIEF ELECTORAL  
OFFICER, HARYANA

REGISTERED A. D.

From

The Chief Electoral Officer,  
Haryana.

To

Roll No- 9990181528  
Sh. Sunder S/o Sh. Dharam Pal  
VPO - - Bhandari, Tehsil - Madlauda,  
Distt - Panipat, PIN-132113,  
State - Haryana

Memo No. Election-2021/E-26416/1AA- 299 Dated: Chandigarh, the 13-1-2021

Subject: - Appointment to the Post of Clerk.

On recommendations of the Haryana Staff Selection Commission, Panchkula vide their letter No HSSC/Confd/Recomm/2020/675, dated 06-11-2020, you are hereby offered appointment to the post of Clerk in the office of Deputy Commissioner-cum-District Election Office, Karnal in the functional pay level 2 @ Rs. 19,900/- Per Month plus usual allowances sanctioned by the Haryana Government from time to time, on purely temporary basis. The terms and conditions are as under:-

1. The appointment is purely provisional as per Chief Secretary, Haryana instruction No. 52/18/2018-3GS-III, dated 24.12.2020 and is subject to the verification of the eligibility conditions such as Academic Qualifications, Age and any other certificates such as Residential Certificate if any, submitted by you. If on verification, it reveals that the information given by you is false, then your services will be terminated forthwith without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate. So you are directed to submit your original Academic Qualifications and any other certificates such as Residential Certificate etc. in the office of Deputy Commissioner-cum-District Election Office, Karnal.
2. As your character and antecedents have not been got verified in terms of Government instructions issued vide Memo No. 52/6/2018-3GS III, dated the 15<sup>th</sup> March, 2018. So this is your provisional appointment. Your Character and antecedents will be got verified after your joining. Therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents, your services will be liable to be terminated without giving any notice & any remuneration.
3. Your Service will be terminable by one month's notice on either side or one month salary including allowance in lieu of notice (except in case of removal/dismissal for misconduct). It will however be open to Govt. to pay in lieu of notice your salary for the period by which the notice falls short of one month and similarly if you wish to resign from the post, you may do so by depositing with Government your salary in lieu of notice for the period by which it falls short of one month. Such notice of resignation should be addressed to competent authority. In case of misconduct, however, you will be entitled to reasonable opportunity to show cause why your services not be terminated, in which case, the condition of one month notice shall not apply.
4. On Appointment/Joining you will be required to take an oath of allegiance to the Constitution of India.
5. You will be governed by the ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 as amended from time to time. In respect of pay, leave and all other matters expressly provided for in the Rules. You shall be governed by such other regulations, and rules as have been/would be framed and adopted by the Competent Authority under the Constitution of India.
6. You will be governed under Haryana Employees Conduct Rules 2016 as amended from time to time and Haryana Civil Services (Punishment &

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# OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA

## कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा



- Appeal) Rules, 2016. You will be governed by the provision of the Civil Services Rules, 2016 and the relevant recruitment and conditions of Service Rules as applicable to your post as existing from time to time. For all other matters, not specified herein, you will be subject to rules, regulations, and instructions of Government as in force from time to time.
7. You will be governed by NEW PENSION RULES as notified vide No. 1/1/2004-1 Pension, dated 18-08-2008.
  8. You will be on PROBATION FOR A PERIOD OF TWO YEARS as per ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 applicable to you, which can be extended upto one year. In case your work & conduct is not found satisfactory during the period of probation, your services are liable to be terminated forthwith without any notice or pay in lieu thereof.
  9. You shall have to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the probation period of two years, extendable by one year. You shall not entitled to earn any increment in your pay scale till you qualify the said test, failing which your services shall be dispensed with.
  10. You will have to qualify the typing test as substituted with the State Eligibility Test in Computer Appreciation and Applications (SETC) alongwith a test in typing speed in accordance with the syllabus as the State Government may specify in this regard from time to time, besides the syllabus already provided in sub-rule 4 of departmental amendment rule dated 15-11-2013. Typing speed of 30 words per minute in English and 25 words per minute in Hindi converted with equivalent key depressions in both cases as the typing speed, would be tested on computer respectively within one year from the date of appointment, failing which you shall not earn your grade increments till such time as you qualify the type test. The increment shall however, be released with retrospective effect without allowing any arrears of the intervening period. The pass certificate issued by the "HAKTRON" or any other agency, as approved by the Government, would be accepted as an evidence of the fulfillment of the prescribed condition in the Service Rules.
  11. You must understand that if any information/declaration furnished by you in connection with this appointment is at any time found to be false or incorrect, you will be liable to be dismissed from service and suitable action shall be taken against you as per law.
  12. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission consequently no leave of any kind will be granted for pursuing higher studies.
  13. In case you are employed in some Government/Semi Government office, you should either bring "No Objection Certificate" on your joining this Department from your parent employer or the letter of acceptance of your resignation by the Department.
  14. You must submit:-
    - (i) A declaration in writing that you were not on any previous occasion dismissed from service under any department of Government or convicted by a Court of Law or no case is pending against you in any Court of Law.
    - (ii) In case you are married, you will have to file a declaration about non acceptance giving of dowry. If you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance giving of dowry by you to the office as per declaration in Annexure A and B in terms of Government instructions issued vide No. 18/1/2004-2GSI dated 21-02-2006 and you should give an undertaking in writing that if and when you enters and marital alliance, you shall strictly comply with anti dowry law in letter and spirit and also furnish full details of all the articles of property and amounts of money received by you from your in-laws in any name or manner, whatsoever in compliance of Government instructions issued vide No. 18/1/2017-2 GS-I, dated 22-12-2017.
  15. You will furnish a certificate to the effect that you have not more than one living spouse.

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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा



CHIEF ELECTORAL  
OFFICER, HARYANA

16. Your seniority will be determined according to your position in the merit list sent by the Haryana Staff Selection Commission irrespective of the date of joining.
17. You are liable to be transferred anywhere within the State of Haryana.
18. You are required to furnish a Medical Certificate of Fitness before joining from the Medical Board constituted under Rule 9 of Haryana Civil Services (General) Rules, 2016. You should appear for medical examination in the office of **Chief Medical Officer, General Hospital, District Karnal, (Haryana)**.
19. In case you have already appeared before the Medical Board in Haryana during the post 6 months and declared medically fit, you need not to appear for the same. In case you are already employed somewhere on a gazetted post under the Haryana Govt. and you have already produced a medical certificate to the department, you may be exempted from producing fresh medical certificate provided there is no break in your service and you produce a certificate from your employer at the time of joining.
20. If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for joining duty in the office of **Deputy Commissioner-cum-District Election Office, Karnal** after obtaining Medical Certificate of fitness for Government Service from the **Chief Medical Officer, General Hospital, District Karnal, (Haryana)**. If you do not join within 15 days from the issue of this letter, the offer shall stand cancelled. NO EXTENSION FOR JOINING TIME WOULD BE ALLOWED.
21. You will not be entitled to any travelling allowance for the journeys to be performed by you, for your medical examination and for joining first appointment.

Note:- The appointee would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.

(Hema Sharma)

Additional Chief Electoral Officer, Haryana.

Endst. No. Elec. 2021/E-26416/1AA- 300

Dated: Chandigarh, the 13-1-2021

A copy of above is forwarded to the **Chief Medical Officer, General Hospital, District Karnal, (Haryana)** for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose and Medical/Fitness Certificate of Health for first entry into Government Service be issued.

Assistant Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

Endst. No. Elec. 2021/E-26416/1AA- 301

Dated: Chandigarh, the 13-1-2021

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Office, Karnal for information and necessary action with the request to get the requisite proforma of character verification in triplicate field from the concerned official and send the verification report to this office immediately. It is also directed to get verified /checked the original documents of the candidate as mentioned in para 1 of the above appointment letter.

It is requested that the above named candidate may be examined as and when he reports for the purpose and Medical/Fitness Certificate of Health for first entry into Government Service be issued.

Assistant Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.



**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा



CHIEF ELECTORAL  
OFFICER, HARYANA

Endst. No. Elec. 2021/E-26416/1AA- 302

Dated: Chandigarh, the 13-1-2021

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Haryana, Sector 2, Panchkula with reference to his letter No HSSC/Confid/Recomm/2020/675, dated 06-11-2020, by which recommendation of 02 Clerks has been received.

*Santley*  
Assistant Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

Endst. No. Elec. 2021/E-26416/1AA- 303

Dated: Chandigarh, the 13-1-2021

A copy of above is forwarded to the Managing Director, Hartron, Sector-2, Panchkula for information and necessary action.

*Santley*  
Assistant Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

**Internal Distribution:-**

1. A & AB, 2AA, 3AA, 4AA, Bill Clerk & Cashier, Programmer & Jr. Programmer





**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा



CHIEF ELECTORAL  
OFFICER, HARYANA

**ORDER**

Order No: Election-2020/E-35050/1AA- *5513*

Dated : *11.11.2020*

The following officials of Election Department, Haryana are hereby promoted to the posts of Election Naib Tehsildars in the pay scale of Functional Pay Level (FPL)-6 of Revised Pay Rules, 2016 on temporary basis against vacancies from the dates they takes over as such and their after promotion place of posting are as under:-

Sr. No.	Name of the officials and designation S/Shri	Cadre from which promoted	Place of Posting
1.	Sh. Gulshan Kumar, Assistant, District Election Office, Yamunanagar	Assistant	District Election Office, Yamunanagar
2.	Sh. Khem Chand, Election Kanungo, District Election Office, Jind	Election Kanungo	District Election Office, Jind
3.	Sh. Subhash Chand, Election Kanungo, District Election Office, Kurukshetra	Against Assistant cadre subject to the condition that no benefit of seniority in the cadre of Election Naib Tehsildar will be given and he will be reverted to the post of Election Kanungo on the availability of suitable Assistant for promotion of Election Naib Tehsildar.	District Election Office, Kaithal

2. These officials will remain on probation for the period as required under Election Department service rules governing the post of Election Naib Tehsildar.

Dated: Chandigarh,  
the 11<sup>th</sup> November, 2020.

Hema Sharma,  
Addl. Chief Electoral Officer, Haryana.

Endst. No. Election 2020/E-35050/1AA- *5513, A* Dated: Chandigarh, the *11/11/2020*

A copy of above is forwarded to the following for information and necessary action:-

1. The Accountant General (A&E) Haryana, Chandigarh.
2. The Accountant General (Audit) Haryana, Chandigarh.
3. The Treasury Officer, Yamunanagar, Jind and Kaithal, *Kurukshetra*.
4. The Deputy Commissioner-cum-District Election Officer, Yamunanagar, Jind and Kaithal, *Kurukshetra*.
5. Sh. Gulshan Kumar, Assistant, District Election Office, Yamunanagar
6. Sh. Khem Chand S/o Shri Diwan Singh, Election Kanungo, District Election Office, Jind.
7. Sh. Subhash Chand, Election Kanungo, District Election Office, Kurukshetra.
8. A&AB, AA-2, AA-3, AA-4 and Jr. Programmer.

*[Signature]*  
Deputy Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.



**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा



CHIEF ELECTORAL  
OFFICER, HARYANA

REGISTERED A. D.

From

The Chief Electoral Officer,  
Haryana.

To

Roll No. 1215601977  
Sh. Mukesh Kumar  
S/O Sh. Kailash Chander,  
H. No 790/13, Jagdish Colony,  
City : Hansi, Tehsil : Hansi, Distt : Hisar,  
Pin-125033, State- Haryana.

Memo No. Election-2020/E-47627/1AA- 5875  
Dated: Chandigarh, the 8<sup>th</sup> December 2020

Subject: - Appointment to the Post of Junior Scale Stenographer.

On recommendations of the Haryana Staff Selection Commission, Panchkula vide their letter No HSSC/Confid./Recomm/2020/836, Dated 25-11-2020, you are hereby offered appointment to the post of Junior Scale Stenographer in the office of Chief Electoral Officer, Haryana, Chandigarh in the functional pay level 4 @ Rs. 25,500-81100/- Per Month plus usual allowances sanctioned by the Haryana Government from time to time, on purely temporary basis. The terms and conditions are as under:-

1. The appointment is purely provisional as per Chief Secretary, Haryana instruction No. 52/18/2019-3GS-III, dated 18.08.2020 and is subject to the verification of the eligibility conditions such as Academic Qualifications, Age. and any other certificates if any, submitted by you. If on verification, it reveals that the information given by you is false, then your services will be terminated forthwith without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate. So you are directed to submit your Academic Qualifications and any other certificates etc. in this office.
2. As your character and antecedents have not been got verified in terms of Government instructions issued vide Memo No. No. 52/18/2019-3GS-III, dated 18.08.2020. So this is your provisional appointment. Your Character and antecedents will be got verified after your joining. Therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents, your services will be liable to be terminated without giving any notice & any remuneration.
3. Your Service will be terminable by one month's notice on either side or one month salary including allowance in lieu of notice (except in case of removal/dismissal for misconduct). It will however be open to Govt. to pay in lieu of notice your salary for the period by which the notice falls short of one month and similarly if you wish to resign from the post, you may do so by depositing with Government your salary in lieu of notice for the period by which it falls short of one month. Such notice of resignation should be addressed to competent authority. In case of misconduct, however, you will be entitled to reasonable opportunity to show cause why your services not be terminated, in which case, the condition of one month notice shall not apply.
4. On Appointment/Joining you will be required to take an oath of allegiance to the Constitution of India.
5. You will be governed by the ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 as amended from time to time. In respect of pay, leave and all other matters expressly provided for in the Rules. You shall be governed by such other regulations, and rules as have been/would be framed and adopted by the Competent Authority under the Constitution of India.
6. You will be governed under Haryana Employees Conduct Rules 2016 as amended from time to time and Haryana Civil Services (Punishment & Appeal) Rules, 2016. You will be governed by the provision of the Civil Services Rules, 2016 and the relevant recruitment and conditions of Service Rules as applicable to your post as existing from time to time. For all other

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*[Signature]*

Office: 30 Bays Building, 3<sup>rd</sup> Floor, Sector 17-B, Chandigarh - 160017 (India) Tel: 0172-2701200, 2728936, 2701362 Fax: 0172-2706556

कार्यालय: 30 बेज बिल्डिंग, तृतीय तल, सैक्टर 17-बी, चण्डीगढ़ - 160017 (भारत) दूरभाष: 0172.2701200 2728936 2701362 फैक्स: 0172.2706556

E-mail: hry\_elect@yahoo.com Website: www.ceoharyana.gov.in

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# OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA

## कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा



- matters, not specified herein, you will be subject to rules, regulations, and instructions of Government as in force from time to time.
7. You will be governed by NEW PENSION RULES as notified vide No. 1/1/2004-1 Pension, dated 18-08-2008.
  8. You will be on PROBATION FOR A PERIOD OF TWO YEARS as per ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 applicable to you, which can be extended upto one year. In case your work & conduct is not found satisfactory during the period of probation, your services are liable to be terminated forthwith without any notice or pay in lieu thereof.
  9. You shall have to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the probation period of two years, extendable by one year. You shall not entitled to earn any increment in your pay scale till you qualify the said test, failing which your services shall be dispensed with.
  10. You will have to qualify the typing test as substituted with the State Eligibility Test in Computer Appreciation and Applications (SETC) alongwith a test in typing speed in accordance with the syllabus as the State Government may specify in this regard from time to time, besides the syllabus already provided in sub-rule 4 of departmental amendment rule dated 15-11-2013. Typing speed of 30 words per minute in English and 25 words per minute in Hindi converted with equivalent key depressions in both cases as the typing speed, would be tested on computer respectively within one year from the date of appointment, failing which you shall not earn your grade increments till such time as you qualify the type test. The increment shall however, be released with retrospective effect without allowing any arrears of the intervening period. The pass certificate issued by the "HARTRON" or any other agency, as approved by the Government, would be accepted as an evidence of the fulfillment of the prescribed condition in the Service Rules.
  11. You must understand that if any information/declaration furnished by you in connection with this appointment is at any time found to be false or incorrect, you will be liable to be dismissed from service and suitable action shall be taken against you as per law.
  12. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission consequently no leave of any kind will be granted for pursuing higher studies.
  13. In case you are employed in some Government/Semi Government office, you should either bring "No Objection Certificate" on your joining this Department from your parent employer or the letter of acceptance of your resignation by the Department.
  14. You must submit:-
    - (i) A declaration in writing that you were not on any previous occasion dismissed from service under any department of Government or convicted by a Court of Law or no case is pending against you in any Court of Law.
    - (ii) In case you are married, you will have to file a declaration about non acceptance giving of dowry. If you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance giving of dowry by you to the office as per declaration in Annexure A and B in terms of Government instructions issued vide No. 18/1/2004-2GSI dated 21-02-2006 and you should give an undertaking in writing that if and when you enters and marital alliance, you shall strictly comply with anti dowry law in letter and spirit and also furnish full details of all the articles of property and amounts of money received by you from your in-laws in any name or manner, whatsoever in compliance of Government instructions issued vide No. 18/1/2017-2 GS-I, dated 22-12-2017.
  15. You will furnish a certificate to the effect that you have not more than one living spouse.
  16. Your seniority will be determined according to your position in the merit list sent by the Haryana Staff Selection Commission irrespective of the date of joining.

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*[Signature]*



# OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA

## कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा



CHIEF ELECTORAL  
OFFICER, HARYANA

17. You are required to furnish a Medical Certificate of Fitness before joining from the Medical Board constituted under Rule 9 of Haryana Civil Services (General) Rules, 2016. You should appear for medical examination in the office of Principal Medical Officer, General Hospital, Sector-16, Chandigarh/ Civil Surgeon concerned district.
18. In case you have already appeared before the Medical Board in Haryana during the post 6 months and declared medically fit, you need not to appear for the same. In case you are already employed somewhere on a gazetted post under the Haryana Govt. and you have already produced a medical certificate to the department, you may be exempted from producing fresh medical certificate provided there is no break in your service and you produce a certificate from your employer at the time of joining.
19. If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for joining duty in the office of Chief Electoral Officer, Haryana, 30 Bays Building, 3<sup>rd</sup> Floor, Sector-17, Chandigarh after obtaining Medical Certificate of fitness for Government Service from the concerned medical authority. If you do not join within 15 days from the issue of this letter, the offer shall stand cancelled. NO EXTENSION FOR JOINING TIME WOULD BE ALLOWED.
20. You will not be entitled to any travelling allowance for the journeys to be performed by you, for your medical examination and for joining first appointment.

Note:- The appointee would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.

Hema Sharma,  
Additional Chief Electoral Officer, Haryana.

Endst. No. Elec. 2020/E-47627/1AA- 5876 Dated: Chandigarh, the 8<sup>th</sup> December 2020  
A copy of above is forwarded to the Principal Medical Officer, General Hospital, Sector-16, Chandigarh. for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose and Medical/Fitness Certificate of Health for first entry into Government Service be issued.

Deputy Chief Electoral Officer,  
for: Additional Chief Electoral Officer, Haryana.

Endst. No. Elec. 2020/E-47627/1AA- 5877 Dated: Chandigarh, the 8<sup>th</sup> December 2020  
A copy is forwarded to the Accountant General (A&E), Haryana Chandigarh and Accountant General (Audit) Haryana, Chandigarh for information and necessary action.

Deputy Chief Electoral Officer,  
for: Additional Chief Electoral Officer, Haryana.

Endst. No. Elec. 2020/E-47627/1AA- 5878 Dated: Chandigarh, the 8<sup>th</sup> December 2020  
A copy is forwarded to the Treasury Officer Haryana, Chandigarh for information and necessary action.

Deputy Chief Electoral Officer,  
for: Additional Chief Electoral Officer, Haryana

Endst. No. Elec. 2020/E-47627/1AA- 5879 Dated: Chandigarh, the 8<sup>th</sup> December 2020  
A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Haryana, Sector 2, Panchkula with reference to his letter No HSSC/Confid./Recomm/2020/836, Dated 25-11-2020 for information and necessary action.

Deputy Chief Electoral Officer,  
for: Additional Chief Electoral Officer, Haryana

Endst. No. Elec. 2020/E-47627/1AA- 5880 Dated: Chandigarh, the 8<sup>th</sup> December 2020  
A copy is forwarded to the Manging Director, Hartron, Sector 2, Panchkula for information and necessary action.

Deputy Chief Electoral Officer,  
for: Additional Chief Electoral Officer, Haryana

### Internal Distributions:-

A & AB, 2AA, 3AA, 4AA, Bill Clerk, Cashier, Programmer & Junior Programmer.

Office: 30 Bays Building, 3<sup>rd</sup> Floor, Sector 17-B, Chandigarh - 160017 (India) Tel: 0172-2701200, 2728936, 2701362 Fax: 0172-2706556

कार्यालय: 30 बेज बिल्डिंग, तृतीय तल, सैक्टर 17-बी, चण्डीगढ़ - 160017 (भारत) दुरभाष: 0172.2701200 2728936 2701362 फैक्स: 0172.2706556

E-mail: hry\_elect@yahoo.com Website: www.ceoharyana.gov.in

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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume 1, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Narnaul and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Office, Narnaul after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Narnaul. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

(2)  
ok Addl. Chief Electoral Officer,  
Haryana. 8/11

Endst. No. Elec. 2014/1AA- 193

Dated: 08-01-2014

A copy of above is forwarded to the Civil Surgeon, Narnaul for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

(2)  
ok Addl. Chief Electoral Officer,  
Haryana. 8/11

Endst. No. Elec. 2014/1AA- 194

Dated: 08-01-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Narnaul with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

(2)  
ok Addl. Chief Electoral Officer,  
Haryana. 8/11

Endst. No. Elec. 2014/1AA- 195

Dated: 08-01-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

(2)  
ok Addl. Chief Electoral Officer,  
Haryana. 8/11





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGD. A. D.

From

The Chief Electoral Officer,  
Haryana.

To

Shri Krishan Kumar S/o Sh. Nihal Singh  
VPO- Ghirai, Tehsil- Hansi,  
District- Hisar.

Memo No. Elec-2014/1AA-

196

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Mewat at Nuh in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl.pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume I, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Mewat at Nuh and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Office, Mewat at Nuh after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Mewat at Nuh. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

(2)  
Addl. Chief Electoral Officer,  
Haryana. 28-1-14

Endst. No. Elec. 2014/1AA- 197 Dated: 08-01-2014  
A copy of above is forwarded to the Civil Surgeon, Mewat at Nuh for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

(2)  
Addl. Chief Electoral Officer,  
Haryana. 28-1-14

Endst. No. Elec. 2014/1AA- 198 Dated: 08-01-2014  
A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Mewat at Nuh with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

(2)  
Addl. Chief Electoral Officer,  
Haryana. 28-1-14

Endst. No. Elec. 2014/1AA- 199 Dated: 08-01-2014  
A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

(2)  
Addl. Chief Electoral Officer,  
Haryana. 28-1-14





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGD. A. D.

From

The Chief Electoral Officer,  
Haryana.

To

Shri Vinod Kumar S/o Sh. Dhoop Singh  
C/o Tanu Trading Co.  
Nigana More, Kalanaur,  
Rohtak.

Memo No. Elec-2014/1AA-

200

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Faridabad in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl.pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
**कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा**

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume 1, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Faridabad and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Office, Faridabad after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Faridabad. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

(Signature)  
Addl. Chief Electoral Officer,  
Haryana 8/6/11

Endst. No. Elec. 2014/1AA- 201

Dated: 08-01-2014

A copy of above is forwarded to the Civil Surgeon, Faridabad for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

(Signature)  
Addl. Chief Electoral Officer,  
Haryana 8/6/11

Endst. No. Elec. 2014/1AA- 202

Dated: 08-01-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Faridabad with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

(Signature)  
Addl. Chief Electoral Officer,  
Haryana 8/6/11

Endst. No. Elec. 2014/1AA- 203

Dated: 08-01-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conft./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

(Signature)  
Addl. Chief Electoral Officer,  
Haryana 8/6/11





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
**कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा**

REGD. A. D.

From

The Chief Electoral Officer,  
Haryana.

To

Miss Sonia D/o Sh. Ramniwas  
VPO- Rurkee Pana, Tehsil- Rashyan,  
District- Rohtak.

Memo No. Elec-2014/1AA- 204

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Sonapat in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl. pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
**कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा**

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.

11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume I, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.

12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.

13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Sonapat and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.

14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Office, Sonapat after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Sonapat. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

(3)  
Addl. Chief Electoral Officer,  
Haryana 6-1-14

Endst. No. Elec. 2014/1AA- 205

Dated: 08-01-2014

A copy of above is forwarded to the Civil Surgeon, Sonapat for information and necessary action.

It is requested that the above named candidate may be examined as and when she reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

(3)  
Addl. Chief Electoral Officer,  
Haryana 6-1-14

Endst. No. Elec. 2014/1AA- 206

Dated: 08-01-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Sonapat with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

(3)  
Addl. Chief Electoral Officer,  
Haryana 6-1-14

Endst. No. Elec. 2014/1AA- 207

Dated: 08-01-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

(3)  
Addl. Chief Electoral Officer,  
Haryana 6-1-14





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGD. A. D.

From

The Chief Electoral Officer,  
Haryana.

To

Shri Deepanshu S/o Sh. Mahabir Singh  
New 100-12J Medical Campus  
Near Double Phatak,  
Rohtak.

Memo No. Elec-2014/1AA-

208

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Rewari in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl.pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.

11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume I, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.

12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.

13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Rewari and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.

14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Officer, Rewari after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Rewari. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

(2)  
Addl. Chief Electoral Officer,  
Haryana. 2/6/11

Endst. No. Elec. 2014/1AA- 209

Dated: 08-08-2014

A copy of above is forwarded to the Civil Surgeon, Rewari for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

(2)  
Addl. Chief Electoral Officer,  
Haryana. 2/6/11

Endst. No. Elec. 2014/1AA- 210

Dated: 08-01-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Rewari with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

(2)  
Addl. Chief Electoral Officer,  
Haryana. 2/6/11

Endst. No. Elec. 2014/1AA- 211

Dated: 08-01-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

(2)  
Addl. Chief Electoral Officer,  
Haryana. 2/6-1-14





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
**कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा**

REGD. A. D.  
From

The Chief Electoral Officer,  
Haryana.

To

Shri Sunil Kumar S/o Sh. Bharat Singh  
VPO-Gubhana, Tehsil- Bahadurgarh,  
District- Jhajjar.

Memo No. Elec-2014/1AA- 212

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Rewari in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl.pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume I, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Rewari and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Officer, Rewari after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Rewari. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

(S)  
Addl. Chief Electoral Officer,  
Haryana 7/6-1/14

Endst. No. Elec. 2014/1AA- 213

Dated: 08-01-2014

A copy of above is forwarded to the Civil Surgeon, Rewari for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

(S)  
Addl. Chief Electoral Officer,  
Haryana 7/6/11

Endst. No. Elec. 2014/1AA- 214

Dated: 08-01-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Rewari with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

(S)  
Addl. Chief Electoral Officer,  
Haryana 7/6/11

Endst. No. Elec. 2014/1AA- 215

Dated: 08-01-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

(S)  
Addl. Chief Electoral Officer,  
Haryana 7/6/11





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGD. A. D.  
From

The Chief Electoral Officer,  
Haryana.

To

Miss Poonam D/o Sh. Rampal  
VPO- Tumbahehi, District- Jhajjar.

Memo No. Elec-2014/1AA- 216

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Jhajjar in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl.pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume 1, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Jhajjar and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.
- If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Office, Jhajjar after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Jhajjar. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

(3)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14

Endst. No. Elec. 2014/1AA- 217

Dated: 08-01-2014

A copy of above is forwarded to the Civil Surgeon, Jhajjar for information and necessary action. It is requested that the above named candidate may be examined as and when she reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

(3)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14

Endst. No. Elec. 2014/1AA- 218

Dated: 08-01-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Jhajjar with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

(3)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14

Endst. No. Elec. 2014/1AA- 219

Dated: 08-01-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

(3)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGD. A. D.  
From

The Chief Electoral Officer,  
Haryana.

To

Shri Ramesh Kumar S/o Sh. Amru Singh  
#1210/4/Y Shora Kothi, Gali No.5,  
Khurana Road, Kaithal.

Memo No. Elec-2014/1AA- 220

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Kaithal in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl.pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume I, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Kaithal and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Officer, Kaithal after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Kaithal. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

(2)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14

Endst. No. Elec. 2014/1AA- 221

Dated: 08-01-2014

A copy of above is forwarded to the Civil Surgeon, Kaithal for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

(2)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14

Endst. No. Elec. 2014/1AA- 222

Dated: 08-01-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Kaithal with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

(2)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14

Endst. No. Elec. 2014/1AA- 223

Dated: 08-01-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf/Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

(2)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGD. A. D.  
From

The Chief Electoral Officer,  
Haryana.

To

Shri Kuldeep Singh S/o Sh. Kartar Singh  
VPO- Polangi, District- Rohtak.

Memo No. Elec-2014/1AA- 224

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Panipat in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl.pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume I, Part I amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Panipat and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.
- If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Office, Panipat after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Panipat. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

Addl. Chief Electoral Officer,  
Haryana. 26/1/14

Endst. No. Elec. 2014/1AA- 225

Dated: 08-01-2014

A copy of above is forwarded to the Civil Surgeon, Panipat for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

Addl. Chief Electoral Officer,  
Haryana. 26/1/14

Endst. No. Elec. 2014/1AA- 226

Dated: 08-01-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Panipat with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

Addl. Chief Electoral Officer,  
Haryana. 26/1/14

Endst. No. Elec. 2014/1AA- 227

Dated: 08-01-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

Addl. Chief Electoral Officer,  
Haryana. 26/1/14





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGD. A.O.  
From

The Chief Electoral Officer,  
Haryana.

To

Smt. Sudesh W/o Sh. Gurmail Singh  
Village- Chuharpur, PO- Nathuwal,  
Tehsil- Tohana, District- Fatehabad.

Memo No. Elec-2014/1AA- 228

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Kaithal in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl.pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume I, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Kaithal and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Office, Kaithal after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Kaithal. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

o/c Addl. Chief Electoral Officer,  
Haryana. 2/6/11

Endst. No. Elec. 2014/1AA- 229

Dated: 08-01-2014

A copy of above is forwarded to the Civil Surgeon, Kaithal for information and necessary action.

It is requested that the above named candidate may be examined as and when she reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

o/c Addl. Chief Electoral Officer,  
Haryana. 2/6/11

Endst. No. Elec. 2014/1AA- 230

Dated: 08-01-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Kaithal with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

o/c Addl. Chief Electoral Officer,  
Haryana. 2/6/11

Endst. No. Elec. 2014/1AA- 231

Dated: 08-01-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

o/c Addl. Chief Electoral Officer,  
Haryana. 2/6/11





**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGD. A.D.

From

The Chief Electoral Officer,  
Haryana.

To

Shri Sanjiv Kumar S/o Sh. Arjun Singh  
VPO- Shahpur, District- Jind.

Memo No. Elec-2014/1AA- 232

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Karnal in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl.pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume I, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Karnal and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Office, Karnal after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Karnal. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

(3)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14

Endst. No. Elec. 2014/1AA- 233

Dated: 08-01-2014

A copy of above is forwarded to the Civil Surgeon, Karnal for information and necessary action.  
It is requested that the above named candidate may be examined as and when he reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

(3)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14

Endst. No. Elec. 2014/1AA- 234

Dated: 08-01-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Karnal with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

(3)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14

Endst. No. Elec. 2014/1AA- 235

Dated: 08-01-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

(3)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14





(U5)

**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGD. A. D.

From

The Chief Electoral Officer,  
Haryana.

To

Shri Amit Kumar S/o Sh. Ram Chander  
Vill.—Rao Majra, P.O. Naraingarh,  
District Ambala.

Memo No. Elec-2014/1AA- 236

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Yamuna Nagar in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl.pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume 1, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Yamuna Nagar and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Office, Yamuna Nagar after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Yamuna Nagar. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

(S)  
Addl. Chief Electoral Officer,  
Haryana. 8/6-14

Endst. No. Elec. 2014/1AA- 237

Dated: 08-01-2014

A copy of above is forwarded to the Civil Surgeon, Yamuna Nagar for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

(S)  
Addl. Chief Electoral Officer,  
Haryana. 8/6-14

Endst. No. Elec. 2014/1AA- 238

Dated: 08-01-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Yamuna Nagar with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

(S)  
Addl. Chief Electoral Officer,  
Haryana. 8/6-14

Endst. No. Elec. 2014/1AA- 239

Dated: 08-01-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

(S)  
Addl. Chief Electoral Officer,  
Haryana. 8/6-14





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGD. A. D.

From

The Chief Electoral Officer,  
Haryana.

To

Smt. Usha W/o Sh. Ajmer Nayak  
VPO- Rakhi Khas, Tehsil- Narnaund,  
District- Hisar.

Memo No. Elec-2014/1AA- 240

Dated: 08-01-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Officer, Jind in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Spl.pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.

2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month in case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.

3. You will have to take oath of allegiance to the Constitution of India.

4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.

5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.

6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.

7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.

8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.

9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume I, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Jind..... and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Office, Jind after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Jind. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

(S)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14

Endst. No. Elec. 2014/1AA- 241

Dated: 08-01-2014

A copy of above is forwarded to the Civil Surgeon, Jind for information and necessary action.  
It is requested that the above named candidate may be examined as and when she reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

(S)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14

Endst. No. Elec. 2014/1AA- 242

Dated: 08-01-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Jind with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

(S)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14

Endst. No. Elec. 2014/1AA- 243

Dated: 08-01-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received.

(S)  
Addl. Chief Electoral Officer,  
Haryana. 26-1-14





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

**REGISTERED A. D.**

From

The Chief Electoral Officer,  
Haryana.

To

Shri Naresh Kumar, s/o Sh. Shri Krishan,  
VPO: Khera Khemawati, Tehsil: Safidon, Jind,  
District: Jind (Haryana).  
Memo No. Elec-2014/1AA- 1472

Dated: 20-02-2014

Subject: - Appointment to the Post of Election Kanungo.

On recommendations of the Haryana Staff Selection Commission, Panchkula, you are hereby offered a temporary post of Election Kanungo in the office of Deputy Commissioner-cum-District Election Office, Karnal in the pay band of Rs. 9300-34800+3200 Grade pay+ 50/- Special pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.
2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month. In case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.
3. You will have to take oath of allegiance to the Constitution of India.
4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 1999 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.
5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.
6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the concerned Civil Surgeon of your District immediately and furnish the Medical Certificate of fitness.
7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.
8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.





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**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume I, Part I amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by the District Election Officer, Karnal and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also be at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Deputy Commissioner-cum-Distt. Election Office, Karnal after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon/Principal Medical Officer/Senior Medical Officer, Karnal. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

(3)  
Additional Chief Electoral Officer,  
Haryana. 12-2-14

Endst. No. Elec. 2014/1AA- 1473

Dated: 20-02-2014

A copy of above is forwarded to the Civil Surgeon, Karnal for information and necessary action. It is requested that the above named candidate may be examined as and when he/she reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

(3)  
Addl. Chief Electoral Officer,  
Haryana. 12-2-14

Endst. No. Elec. 2014/1AA- 1474

Dated: 20-02-2014

A copy of above is forwarded to the Deputy Commissioner-cum-District Election Officer, Karnal with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the report to this office immediately. He is also directed to get verified/checked the original documents of the candidate as mentioned in para 13 of the above appointment letter.

(3)  
Addl. Chief Electoral Officer,  
Haryana. 12-2-14

Endst. No. Elec. 2014/1AA- 1475

Dated: 20-02-2014

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./Recomm./2013/801, dated 6-12-2013 by which recommendation of 13 Election Kanungos has been received and this office letter No. Election 2014/1AA-235, dated 8.1.2014.

(3)  
Addl. Chief Electoral Officer,  
Haryana. 12-2-14



By Registered Mail

From

To

The Commissioner & Secretary to Govt. Haryana,

1. Smt. Sarla D/o Sh. Jai Parkash  
# 871A/29, Kamal Colony opp, Sagar Villa  
Rohtak (HR) 124001.
2. Sh. Jaibir Singh S/o Sh. Dharambir Singh  
# 680/15, Luxmi Nagar,  
Rohtak.
3. Sh. Sunil S/o Sh. Ishwar Singh  
Village & Post office- Bhalot Tehsil Rohtak  
Distt Rohtak.

Memo No. 4/8/2012-1Election.

Dated Chandigarh the 27<sup>th</sup> May, 2014.

Subject:-

Recruitment on the post of Election Tehsildar, Class-II in the Election Department, Haryana.

\*\*\*\*\*

On the recommendation of the Secretary, Haryana Public Service Commission, the Governor of Haryana is pleased to offer you an appointment to the post of Election Tehsildar, Class-II in Election Department, Haryana in revised Pay Band i.e. Rs. 9300-34800+Grade Pay 5400/- plus such allowance as may be admissible from time to time under the rules with effect from the date of your assuming charge of the post on the following terms and conditions of service as below:-

1. The post is purely temporary but is like to continue.
2. You will be on probation for a period of two years and your service will be liable to be terminated if your work and conduct is found unsatisfactory at any time during the period of probation.
3. You will have to vacate the post at any time without notice, in case the post is abolished or there is no vacancy for any reason.
4. If, at any stage, you desire to resign, you will be required to give one month's notice or forfeit in lieu thereof, your salary, including allowances, for one month or for the period by which the notice will be given to you by the Government also in case it is proposed to terminate your services for reasons other than that mentioned in sub-Para 2 above. Government will also be liable to pay your salary including allowance, for one month, or for the period by which the notice falls short of one month.
5. You will have to take/make an oath of affirmation of your allegiance to the Constitution of India.
6. In case you are married, you should have only one living spouse and if you have more than one living spouse you should justify the circumstances for that.



7. During the period of service, you will be governed by the Haryana State Election (Group-B) Service Rules, 2004 as may be amended from time to time and also the Government instructions in this behalf.
8. In case you are employed, you are required to submit 'No Objection Certificate' from your employer before joining service under Haryana Government.
9. It is made clear to you that you will not undertake higher studies of any kind without obtaining prior permission. Consequently, no leave of any kind will be granted for higher studies.
10. No. T.A. will be granted for joining this appointment.
11. When reporting for duty in this department, you should bring with your academic certificate/experience certificates in original.
12. This offer of appointment is further subject to the verification of character and antecedents.
13. You will have to pass the Computer Test in Microsoft Office (MS Word, MS Excel, MS PowerPoint & MS Access), otherwise your increment will be withheld.
14. This appointment is subject to the Condition of Verification of document submitted by you.
2. If you are willing to accept this appointment on the terms and conditions mentioned above, you should report yourself for duty to the Commissioner & Secretary to Government Haryana, Election Department within fifteen days of the receipt of this letter failing which this offer will be treated as cancelled.

Dated, Chandigarh the  
23<sup>rd</sup> May, 2014

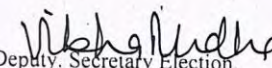
**SRIKANT WALGAD**  
Commissioner & Secretary to Government,  
Haryana, Election Department.

Endst. No. 4/8/2012-1Election

Dated Chandigarh the 27<sup>th</sup> May, 2014.

A Copy, each is forwarded to the following for information and necessary action:-

1. The Principal Accountant Generals (A&E) Audit Haryana, Chandigarh
2. The Secretary, Haryana Public Service Commission Bays No. 1-10, Block-B, Sector-4, Panchkula with reference to his letter No. RG/14/2012/13798, Dated 12.02.2014.
- ✓ 3. The Chief Electoral Officer, Haryana for information and necessary action with the request that necessary verification of documents may be made at their own level.
4. Official concerned.

  
Deputy Secretary Election,  
for Commissioner & Secretary to Government,  
Haryana, Election Department. 17/5





OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA

कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGISTERED A. D.

From

The Chief Electoral Officer,  
Haryana.

To

Shri Ratanjay Baitha,  
S/o Shri Nishu Lal Baitha,  
LIG House No. 322, Pocket-2,  
Sector : A/10, Narela,  
Delhi : 110040.

Subject: - Memo No. Elec-2013/1AA- 2752 Dated: - 28/5/2013  
Appointment to the Post of Steno- Typist.

On recommendations of the Haryana Staff Selection Commission, Haryana, Panchkula, you are hereby offered a temporary post of Steno- Typist in the office of Chief Electoral Officer, Haryana, Chandigarh, 30 Bays Building, Sector 17, Chandigarh in the scale of Rs. 5200-20200+1900 Grade pay + 100 Spl. pay with usual allowances as sanctioned by the Haryana Government from time to time.

1. You will be on probation for a period of two years from the date of joining, which may further be extended for a period of one year. In case your work and conduct is not found satisfactory during the period of probation, your services will be liable to be terminated without giving any notice or pay in lieu thereof.

2. The appointment will be purely temporary. If at any stage you desire to resign from service, you will be required to give one month's notice of your intension to do so or forfeit in lieu thereof your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by this Department also in case it is proposed to terminate your services for the reason other than those mentioned in para 1 above. This Department will also be liable to pay your salary including allowances for one month. In case of misconduct, however, you will be entitled to a reasonable opportunity to show cause why your services should not be terminated in which case the condition of one month's notice shall not apply. Wilful absence from duty after expiry of leave or otherwise will be treated as misconduct for the purpose of this condition.

3. You will have to take oath of allegiance to the Constitution of India.

4. Your services shall be governed by the notified service Rules of the department namely 'Haryana Election Department (Group C) Service Rules, 2000 and all other rules and regulations and executive instructions issued or to be issued by the State Government from time to time. Though your seniority determined by the Commission will remain intact.

5. In case of SC/ST/BC(A&B)/ESM candidate, the appointment is provisional and is subject to the SC/ST/BC(A&B)/ESM certificate being verified through proper channel and if the verification reveals at any stage that the claim to SC/ST/BC(A&B)/ESM, as the case may be is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate.

6. This offer is subject to the condition that you are declared medically fit for Government Service by the Civil Surgeon. You should appear before the Principal Medical Officer, General Hospital, Sector 16, Chandigarh immediately and furnish the Medical Certificate of fitness.

7. Your character and antecedents have not been verified in terms of Government instructions issued vide Memo. No. 52/3/2005-6 S(1), dated the 18<sup>th</sup> November, 2005, therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents your services are liable to be terminated.

a/c





OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA

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कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

8. Further this offer is subject to the condition that in case you are married, you should have only one living spouse and if you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance of dowry by you to the concerned authority as per declaration in Annexure-A & B in terms of Government instructions issued vide No. 18/1/2004-2 GS-I, dated 31-3-2006.
9. Further this offer is subject to the condition that in case you are married, you have one living spouse and you are not married to a person who has more than one living spouse and if you have more than one living spouse, you should justify the circumstances for that.
10. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission. Consequently no leave of any kind will be granted for pursuing higher studies.
11. You will be governed by the "New Defined Contribution Pension Scheme" as per Haryana Government Finance Department Notification No. 1/1/2004-1 Pension, dated 28.10.2005 and provision 2(ii) of Punjab Civil Services Rules, Volume I, Part 1 amendment Rules, 2006. Your services will be covered by the new defined Contribution Pension Scheme as your fresh appointment is being made after 1.1.2006.
12. In case you are employed in some Government/Semi Government office you should either bring No Objection Certificate on your joining this Department from your present employer or the letter of acceptance of your resignation by the Department.
13. You will produce original certificate regarding your qualifications, experience, age and caste/category as claimed in the application form for verification/checking by a committee of this office and if necessary from the issuing authorities. It is made clear that you will be allowed to join duty if the above information/documents are found genuine/in order. It is further made clear that in case it is reported by issuing authority on subsequent verification then your appointment shall stand cancelled and the department shall also will at liberty to initiate such action Civil as well as criminal as may be warranted by law.
14. No T.A./D.A. will be admissible for joining this post.

If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for duty in the office of Chief Electoral Officer, Haryana, Chandigarh, 30 Bays Building, Sector 17, Chandigarh after obtaining Medical Certificate of fitness for Government Service from the Principal Medical Officer, General Hospital, Sector 16, Chandigarh. If you do not join within 15 days of the issue of this letter, the offer shall stand cancelled.

Additional Chief Electoral Officer,  
Haryana.

Endst. No. Elec. 2013/1AA-2753

Dated: Chandigarh, the-28/5/2013

A copy of above is forwarded to the Principal Medical Officer, General Hospital, Sector 16, Chandigarh for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose of the Medical/Fitness Certificate of Health for first entry into Government Service be issued.

Deputy Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

Endst. No. Elec. 2013/1AA-2754

Dated: Chandigarh, the-28/5/2013

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Haryana, Sector- 2, Panchkula w.r.t. his letter No. HSSC/Conf./ Recomm./ 2013/221, dated 13.5.2013 by which recommendation of Steno- Typist has been received.

Deputy Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.





# DEPARTMENT OF ELECTIONS, HARYANA

निर्वाचन विभाग, हरियाणा

आदेश

Election Commission of India, New Delhi के यादी क्रमांक : 485/COMP/CS-ECI/2017, दिनांक 27.12.2017 की पालना में श्री राज कुमार, सहायक मुख्य निर्वाचन अधिकारी, हरियाणा को तुरन्त प्रभाव से Cyber Security Nodal Officer (CSNO) नियुक्त किया जाता है।

2. इस अधिकारी का नाम, पद नाम, कार्यालय फोन नम्बर, मोबाईल नम्बर, ईमेल पता तथा फैक्स नम्बर आदि की सूचना निम्न तालिका में इस प्रकार है:-

Name of Cyber Security Nodal Officer (CSNO)	Shri Raj Kumar
Name of the post	Assistant Chief Electoral Officer, Haryana
Officer Phone Number	0172-2701362
Mobile Number	9467980700
e-mail address	hry_elect@yahoo.com
Fax Number	0172-2706556

स्थान: चण्डीगढ़,  
दिनांक: 5-4-2018.

अंकुर गुप्ता,  
मुख्य निर्वाचन अधिकारी, हरियाणा।

पृ० क्रमांक निर्वाचन-2018/1एए-1792

दिनांक: 08-04-18

इसकी एक प्रति निम्न लिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. Chief Information Security Officer, Election Commission of India, Nirvachan Sadan, Ashoka Road, New Delhi को उनके यादी क्रमांक 485/COMP/CS-ECI/2017, दिनांक 27.12.2017 तथा इस कार्यालय के आदेश पृ० क्रमांक निर्वाचन-2018/1एए-19, दिनांक: 1.1.2018 के सम्बन्ध में सूचनार्थ प्रेषित है।
2. श्री परवेश कुमार, अपर मुख्य निर्वाचन अधिकारी, हरियाणा को इस कार्यालय के आदेश पृ० क्रमांक निर्वाचन-2018/1एए-19, दिनांक: 1.1.2018 के सम्बन्ध में सूचनार्थ प्रेषित है।
3. श्री राज कुमार, सहायक मुख्य निर्वाचन अधिकारी, हरियाणा (Cyber Security Nodal Officer)।
4. उप मुख्य निर्वाचन अधिकारी, सहायक मुख्य निर्वाचन अधिकारी- I, अधीक्षक तथा उप अधीक्षक- I-II, व निर्वाचन उप तहसीलदार (मुख्यालय)।
4. पी०ए०-मुख्य निर्वाचन अधिकारी, हरियाणा।
5. पी०ए०-अपर मुख्य निर्वाचन अधिकारी, हरियाणा।
6. प्रोग्रामर को इस विभाग की वेबसाईट और भारत निर्वाचन आयोग की ई-मेल पर अपलोड करने हेतु।

सहायक मुख्य निर्वाचन अधिकारी,  
कृते: मुख्य निर्वाचन अधिकारी, हरियाणा।





**DEPARTMENT OF ELECTIONS, HARYANA**  
निर्वाचनविभाग, हरियाणा

REGISTERED A. D.

From

The Chief Electoral Officer,  
Haryana.

To

1. Roll No. 1510434794  
Sh. Manoj Kumar,  
S/o Sh. Mahabir Singh,  
VPO Rakhi Shahpur City Hisar,  
Tehsil Narnaund, Distt. Hisar, Pin 125039.
2. Roll No. 1510630720  
Sh. Devender Singh S/o Sh. Braham Parkash,  
Vill. Sarola, P.O. Chhapar City: Sarola,  
Tehsil: Jhajjar, Dist: Jhajjar, Pin: 124108.
3. Roll No. 1510551864  
Sh. Ajay Kumar S/o Sh. Virender Singh  
147 City: Akoda, Tehsil: Mohindergarh,  
Dist. Mahendragarh, Pin: 123029 State Haryana.
4. Roll No. 1510523271  
Sh. Sanjay Kumar, S/o Sh. Jile Singh,  
H. No. 56, VPO-Jant, Tehsil-Rewari,  
District-Rewari, Haryana-122502.
5. Roll No. 1510664080  
Sh. Nitin Rohilla S/o Sh. Om Parkash  
VPO Beri Tehsil-Beri Pana Baithan Darzio Wali Gali  
City: Beri, Tehsil: Beri, Dist: Jhajjar, Haryana-124201.
6. Roll No. 1510188711  
Sh. Manish Kumar S/o Sh. Roshan Lal,  
City: Bhurtana, Tehsil Tosham, Dist. Bhiwani,  
Haryana-127035.
7. Roll No. 1510297281  
Sh. Tejbir Singh S/o Sh. Balbir Singh  
H. No. 13, City: VPO Katlaheri, Tehsil: Karnal,  
Dist: Karnal, Haryana-132036.
8. Roll No. 1510546091  
Sh. Sawan Kumar S/o Sh. Raj Kumar  
H. No. 1108 Ward No. 2 New Rishi Nagar Hisar City: Hisar,  
Tehsil: Hisar, Dist: Hisar, Haryana-125001.

Memo No. Election-2018/1AA-1289 Dated: Chandigarh, the 16/3/2018

Subject: - Appointment to the Post of Clerk.

On recommendations of the Haryana Staff Selection Commission, Panchkula vide their letter No HSSC/Conf./Recomm/2018/283, dated 15.03.2018, you are hereby offered appointment to the post of Clerk in the office of Chief Electoral Officer, Haryana at Chandigarh, 30 Bays Building, Top Floor, Sec-17B, Chandigarh in the functional pay level 2 @ Rs. 19,900/- Per Month plus usual allowances sanctioned by the Haryana Government from time to time, on purely temporary basis. The terms and conditions are as under:-

1. The appointment is purely provisional as per Chief Secretary, Haryana instruction No. 52/6/2018-3GS-III, dated 15.03.2018 and is subject to the verification of the eligibility conditions such as Academic Qualifications, Age and any other certificates such as Scheduled Caste/Scheduled Tribes/Backward Classes/ESM/DESM/OSP/PH if any, submitted by you. If on verification, it reveals that the information given by you is false, then your services will be terminated forthwith without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate. So you are directed to submit your Academic Qualifications and any other certificates such as Scheduled Castes /Scheduled Tribes/ Backward Classes/ESM/DESM/OSP/PH etc. in this office.
2. As your character and antecedents have not been got verified in terms of Government instructions issued vide Memo No. 52/6/2018-3GS III, dated the 15<sup>th</sup> March, 2018. So this is your provisional appointment. Your character and antecedents will be got verified after your joining. Therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents, your services will be liable to be terminated without giving any notice & any remuneration.
3. Your Service will be terminable by one month's notice on either side or one month salary including allowance in lieu of notice (except in case of removal/dismissal for misconduct). It will, however, be open to Govt. to pay in lieu of notice your salary for the period by which the notice falls short of one month and similarly if you wish to resign from the post, you may do so by depositing with Government your





## DEPARTMENT OF ELECTIONS, HARYANA

### निर्वाचनविभाग, हरियाणा

salary in lieu of notice for the period by which it falls short of one month. Such notice of resignation should be addressed to competent authority. In case of misconduct, however, you will be entitled to reasonable opportunity to show cause why your services not be terminated, in which case, the condition of one month notice shall not apply.

4. On Appointment/Joining you will be required to take an oath of allegiance to the Constitution of India.
5. You will be governed by the ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 as amended from time to time. In respect of pay, leave and all other matters expressly provided for in the Rules. You shall be governed by such other regulations, and rules as have been/would be framed and adopted by the Competent Authority under the Constitution of India.
6. You will be governed under Haryana Employees Conduct Rules 2016 as amended from time to time and Haryana Civil Services (Punishment & Appeal) Rules, 2016. You will be governed by the provision of the Civil Services Rules, 2016 and the relevant recruitment and conditions of Service Rules as applicable to your post as existing from time to time. For all other matters, not specified herein, you will be subject to rules, regulations, and instructions of Government as in force from time to time.
7. You will be governed by NEW PENSION RULES as notified vide No. 1/1/2004-1 Pension, dated 18-08-2008.
8. You will be on PROBATION FOR A PERIOD OF TWO YEARS as per ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 applicable to you, which can be extended upto one year. In case your work & conduct is not found satisfactory during the period of probation, your services are liable to be terminated forthwith without any notice or pay in lieu thereof.
9. You shall have to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the probation period of two years, extendable by one year. You shall not entitled to earn any increment in your pay scale till you qualify the said test failing which your services shall be dispensed with.
10. You will have to qualify the typing test as substituted with the State Eligibility Test in Computer Appreciation and Applications (SETC) alongwith a test in typing speed in accordance with the syllabus as the State Government may specify in this regard from time to time, besides the syllabus already provided in sub-rule 4 of departmental amendment rule dated 15-11-2013. Typing speed of 30 words per minute in English and 25 words per minute in Hindi converted with equivalent key depressions in both cases as the typing speed, would be tested on computer respectively within one year from the date of appointment, failing which you shall not earn your grade increments till such time as you qualify the type test. The increment shall however, be released with retrospective effect without allowing any arrears of the intervening period. The pass certificate issued by the "HARTRON" or any other agency, as approved by the Government, would be accepted as an evidence of the fulfillment of the prescribed condition in the Service Rules.
11. You must understand that if any information/declaration furnished by you in connection with this appointment is at any time found to be false or incorrect, you will be liable to be dismissed from service and suitable action shall be taken against you as per law.
12. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission consequently no leave of any kind will be granted for pursuing higher studies.
13. In case you are employed in some Government/Semi Government office you should either bring "No Objection Certificate" on your joining this Department from your parent employer or the letter of acceptance of your resignation by the Department.
14. You must submit:-
  - i) A declaration in writing that you were not on any previous occasion dismissed from service under any department of Government or convicted by a Court of Law or no case is pending against you in any Court of Law.
  - ii) In case you are married, you will have to file a declaration about non acceptance giving of dowry. If you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance giving of dowry by you to the office as per declaration in Annexure A and B in terms of Government instructions issued vide No. 18/1/2004-2 GSI dated 21-02-2006 and you should give an undertaking in writing that if and when you enters and marital alliance, you shall strictly comply with anti dowry law in letter and spirit and also furnish full details of all the articles of property and amounts of money received by you from your in-laws in any name or manner, whatsoever in compliance of Government instructions issued vide No. 18/1/2017-2 GS-I, dated 22-12-2017.
15. You will furnish a certificate to the effect that you have not more than one living spouse.
16. Your seniority will be determined according to your position in the merit list sent by the Haryana Staff Selection Commission irrespective of the date of joining.
17. You are liable to be transferred anywhere within the State of Haryana.





# DEPARTMENT OF ELECTIONS, HARYANA

निर्वाचन विभाग, हरियाणा

18. You are required to furnish a Medical Certificate of Fitness before joining from the Medical Board constituted under Rule 9 of Haryana Civil Services (General) Rules, 2016. You should appear for medical examination in the office of Chief Medical Officer, General Hospital, Sector-16, Chandigarh.
19. In case you have already appeared before the Medical Board in Haryana during the past 6 months and declared medically fit, you need not to appear for the same. In case you are already employed somewhere on a gazetted post under the Haryana Govt. and you have already produced a medical certificate to the department, you may be exempted from producing fresh medical certificate provided there is no break in your service and you produce a certificate from your employer at the time of joining.
20. The appointment is provisional and subject to the final outcome of CWP No. 14886, 16873, 19270, 23764, 23861, 23882, 23906, 24057, 24060, 24098, 24191, 24247, 24278, 24288, 24436, 24535, 27510 & 29740 of 2017 and 1252 of 2018 and any other writ petitions pending in the Hon'ble High Court.
21. If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for joining duty in the office of Chief Electoral Officer, Haryana, Chandigarh, 30 Bays, Top Floor, Sector-17B, Chandigarh after obtaining Medical Certificate of fitness for Government Service from the Chief Medical Officer, General Hospital, Sector-16, Chandigarh. If you do not join within 15 days from the issue of this letter, the offer shall stand cancelled. NO EXTENSION FOR JOINING TIME WOULD BE ALLOWED.
22. You will not be entitled to any travelling allowance for the journeys to be performed by you, for your medical examination and for joining first appointment.

Note:- The appointee would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.

(TILAK RAJ),

Additional Chief Electoral Officer, Haryana.

Endst. No. Elec. 2018/1AA- 1290

Dated: Chandigarh, the 16/3/2018

A copy of above is forwarded to the Chief Medical Officer, General Hospital, Sector-16, Chandigarh for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose and Medical/Fitness Certificate of Health for first entry into Government Service be issued.

Asstt. Chief Electoral Officer,

for: Addl. Chief Electoral Officer, Haryana,

Endst. No. Elec. 2018/1AA- 1291

Dated: Chandigarh, the 16/3/2018

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Haryana, Sector 2, Panchkula with reference to his letter No. HSSC/Conf./ Recomm/2018/283, dated: 15-3-2018 by which recommendation of 16 Clerks has been received.

Asstt. Chief Electoral Officer,

for: Addl. Chief Electoral Officer, Haryana.

Endst. No. Elec. 2018/1AA- 1292

Dated: Chandigarh, the 16/3/2018

A copy is forwarded to the Managing Director, Hartron, Sector 2, Panchkula with reference to for information and necessary action

Asstt. Chief Electoral Officer,

for: Addl. Chief Electoral Officer, Haryana.

Copy to :

2AA, 3AA, 4AA, Account Branch,  
Budget branch, Programmer, Bill Clerk.





# DEPARTMENT OF ELECTIONS, HARYANA

निर्वाचनविभाग, हरियाणा

REGISTERED A. D.

From

The Chief Electoral Officer,  
Haryana.

To

Roll No. 1510682561.  
Sh. Jitendra, S/o Ved Ram,  
Vill-Sultanpur, P. O.-Amroli,  
City-Palwal, Tehsil-Palwal, Haryana-121102.

Memo No. Election-2018/1AA-1294, Dated: Chandigarh, the 16-3-2018.

Subject: - Appointment to the Post of Clerk.

On recommendations of the Haryana Staff Selection Commission, Panchkula vide their letter No HSSC/Confid./Recomm/2018/283, dated 15.03.2018, you are hereby offered appointment to the post of Clerk in the office of Chief Electoral Officer, Haryana at Chandigarh, 30 Bays Building, Top Floor, Sec-17B, Chandigarh posted at Election Store, Ambala City in the functional pay level 2 @ Rs. 19,900/- Per Month plus usual allowances sanctioned by the Haryana Government from time to time, on purely temporary basis. The terms and conditions are as under:-

1. The appointment is purely provisional as per Chief Secretary, Haryana instruction No. 52/6/2018-3GS-III, dated 15.03.2018 and is subject to the verification of the eligibility conditions such as Academic Qualifications, Age and any other certificates such as Scheduled Caste/Scheduled Tribes/Backward Classes/ESM/DESM/OSP/PH if any, submitted by you. If on verification, it reveals that the information given by you is false, then your services will be terminated forthwith without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate. So you are directed to submit your Academic Qualifications and any other certificates such as Scheduled Castes /Scheduled Tribes/ Backward Classes/ESM/DESM/OSP/PH etc. in this office.
2. As your character and antecedents have not been got verified in terms of Government instructions issued vide Memo No. 52/6/2018-3GS III, dated the 15<sup>th</sup> March, 2018. So this is your provisional appointment. Your character and antecedents will be got verified after your joining. Therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents, your services will be liable to be terminated without giving any notice & any remuneration.
3. Your Service will be terminable by one month's notice on either side or one month salary including allowance in lieu of notice (except in case of removal/dismissal for misconduct). It will, however, be open to Govt. to pay in lieu of notice your salary for the period by which the notice falls short of one month and similarly if you wish to resign from the post, you may do so by depositing with Government your salary in lieu of notice for the period by which it falls short of one month. Such notice of resignation should be addressed to competent authority. In case of misconduct, however, you will be entitled to reasonable opportunity to show cause why your services not be terminated, in which case, the condition of one month notice shall not apply.
4. On Appointment/Joining you will be required to take an oath of allegiance to the Constitution of India.
5. You will be governed by the ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 as amended from time to time. In respect of pay, leave and all other matters expressly provided for in the Rules. You shall be governed by such other regulations, and rules as have been/would be framed and adopted by the Competent Authority under the Constitution of India.
6. You will be governed under Haryana Employees Conduct Rules 2016 as amended from time to time and Haryana Civil Services (Punishment & Appeal) Rules, 2016. You will be governed by the provision of the Civil Services Rules, 2016 and the relevant recruitment and conditions of Service Rules as applicable to your post as existing from time to time. For all other matters, not specified herein, you will be subject to rules, regulations, and instructions of Government as in force from time to time.
7. You will be governed by NEW PENSION RULES as notified vide No. 1/1/2004-1Pension, dated 18-08-2008.
8. You will be on PROBATION FOR A PERIOD OF TWO YEARS as per ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 applicable to you, which can be extended upto one year. In case your work & conduct is not found satisfactory during the period of probation, your services are liable to be terminated forthwith without any notice or pay in lieu thereof.
9. You shall have to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the probation period of two years, extendable by one year. You shall not entitled to earn any increment in your pay scale till you qualify the said test, failing which your services shall be dispensed with.
10. You will have to qualify the typing test as substituted with the State Eligibility Test in Computer Appreciation and Applications (SETC) alongwith a test in typing speed in accordance with the syllabus as the State Government may specify in this regard from time to time, besides the syllabus already provided in sub-rule 4 of departmental amendment rule dated 15-11-2013. Typing speed of 30 words per minute in English and 25 words per minute in Hindi converted with equivalent key





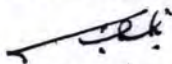
# DEPARTMENT OF ELECTIONS, HARYANA

निर्वाचनविभाग, हरियाणा

depressions in both cases as the typing speed, would be tested on computerw respectively within one year from the date of appointment, failing which you shall not earn your grade increments till such time as you qualify the type test. The increment shall however, be released with retrospective effect without allowing any arrears of the intervening period. The pass certificate issued by the "HARTRON" or any other agency, as approved by the Government, would be accepted as an evidence of the fulfillment of the prescribed condition in the Service Rules.

11. You must understand that if any information/declaration furnished by you in connection with this appointment is at any time found to be false or incorrect, you will be liable to be dismissed from service and suitable action shall be taken against you as per law.
12. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission consequently no leave of any kind will be granted for pursuing higher studies.
13. In case you are employed in some Government/Semi Government office you should either bring "No Objection Certificate" on your joining this Department from your parent employer or the letter of acceptance of your resignation by the Department.
14. You must submit:-
  - i) A declaration in writing that you were not on any previous occasion dismissed from service under any department of Government or convicted by a Court of Law or no case is pending against you in any Court of Law.
  - ii) In case you are married, you will have to file a declaration about non acceptance giving of dowry. If you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance giving of dowry by you to the office as per declaration in Annexure A and B in terms of Government instructions issued vide No. 18/1/2004-2GSI dated 21-02-2006 and you should give an undertaking in writing that if and when you enters and marital alliance, you shall strictly comply with anti dowry law in letter and spirit and also furnish full details of all the articles of property and amounts of money received by you from your in-laws in any name or manner, whatsoever in compliance of Government instructions issued vide No. 18/1/2017-2 GS-I, dated 22-12-2017.
15. You will furnish a certificate to the effect that you have not more than one living spouse.
16. Your seniority will be determined according to your position in the merit list sent by the Haryana Staff Selection Commission irrespective of the date of joining.
17. You are liable to be transferred anywhere within the State of Haryana.
18. You are required to furnish a Medical Certificate of Fitness before joining from the Medical Board constituted under Rule 9 of Haryana Civil Services (General) Rules, 2016. You should appear for medical examination in the office of Civil Surgeon of the concerned district.
19. In case you have already appeared before the Medical Board in Haryana during the post 6 months and declared medically fit, you need not to appear for the same. In case you are already employed somewhere on a gazetted post under the Haryana Govt. and you have already produced a medical certificate to the department, you may be exempted from producing fresh medical certificate provided there is no break in your service and you produce a certificate from your employer at the time of joining.
20. The appointment is provisional and subject to the final outcome of CWP No. 14886, 16873, 19270, 23764, 23861, 23882, 23906, 24057, 24060, 24098, 24191, 24247, 24278, 24288, 24436, 24535, 27510 & 29740 of 2017 and 1252 of 2018 and any other writ petitions pending in the Hon'ble High Court.
21. If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for joining duty in the office of Election Tehsildar, Election Store, Ambala after obtaining Medical Certificate of fitness for Government Service from the Civil Surgeon, Ambala City. If you do not join within 15 days from the issue of this letter, the offer shall stand cancelled. NO EXTENSION FOR JOINING TIME WOULD BE ALLOWED.
22. You will not be entitled to any travelling allowance for the journeys to be performed by you, for your medical examination and for joining first appointment.

Note:- The appointee would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.



(TILAK RAJ),

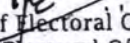
Additional Chief Electoral Officer, Haryana.

Endst. No. Elec. 2018/1AA-1295

Dated: Chandigarh, the 16-3-2018.

A copy of above is forwarded to the Civil Surgeon, Ambala City for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose and Medical/Fitness Certificate of Health for first entry into Government Service be issued.

  
Asstt. Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.





# DEPARTMENT OF ELECTIONS, HARYANA

निर्वाचनविभाग, हरियाणा

Endst. No. Elec. 2018/1AA-1295

Dated: Chandigarh, the 16/3/2018

A copy of above is forwarded to the Election Tehsildar, Election Store, Ambala with the request to get the requisite proforma of character verification in triplicate filled from the concerned official and send the same to this office immediately for information and necessary action.

Asstt. Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

Endst. No. Elec. 2018/1AA-1296

Dated: Chandigarh, the 16/3/2018

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Haryana, Sector 2, Panchkula with reference to his letter No. HSSC/Confid./Recomm/2018/283, dated: 15-3-2018 by which recommendation of 16 Clerks has been received.

Asstt. Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

Endst. No. Elec. 2018/1AA-1297

Dated: Chandigarh, the 16/3/2018

A copy is forwarded to the Managing Director, Hartron, Sector 2, Panchkula with reference to for information and necessary action.

Asstt. Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

Copy to:

2AA, 3AA, 4AA, Accounts Branch,  
Budget Branch, Bill Clerk,  
Programmer.







**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

**ORDER**

The following promotion and posting in the cadre of Assistant is hereby made in the Revised Pay rules, 2016 of Functional Pay Level- 6 with immediate effect: -

Sr. No.	Name of the officials.	Present place of posting.	Posting after promotion as Assistant.	Remarks
1	Sh. Satyawart, Clerk, Head Office, Chandigarh.	Head Office, Chandigarh.	Head Office, Chandigarh.	NIL

2. His services shall be governed under the service rules governing the posts of Assistant.

3. He will remain on probation for one year as provided in rule 11(1) of Haryana Election Department (Group C) Services Rules, 1999.

Dated: Chandigarh,  
the 6<sup>th</sup> July, 2018.

TILAK RAJ,  
Additional Chief Electoral Officer, Haryana.

Endst. No. Election 2018/1AA/ 3361

Dated: Chandigarh, the 6<sup>th</sup> July, 2018.

A copy is forwarded to the Accountant General (A&E), Haryana, Chandigarh for information and necessary action.

Deputy Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

Endst. No. Election 2018/1AA- 3362

Dated: Chandigarh, the 6<sup>th</sup> July, 2018.

A copy is forwarded to the following for information and necessary action:-

1. The Accountant General (A & E) and (Audit) Haryana, Chandigarh.
2. Treasury Officer, Haryana Treasury, Chandigarh.
3. Sh. Satyawart, Clerk, Head Office, Chandigarh.
4. Programmer for uploading these orders on the departmental website.

Deputy Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

**INTERNAL DISTRIBUTION:**

Accounts Branch, Budget Branch, AA-2, AA-3 & AA-4.





# DEPARTMENT OF ELECTIONS, HARYANA

निर्वाचनविभाग, हरियाणा

issue of this letter, the offer shall stand cancelled. NO EXTENSION FOR JOINING TIME WOULD BE ALLOWED.

22. You will not be entitled to any travelling allowance for the journeys to be performed by you, for your medical examination and for joining first appointment.

Note:- The appointee would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.

(TILAK RAJ),

Additional Chief Electoral Officer, Haryana.

Endst. No. Elec. 2018/1AA-

4048

Dated: Chandigarh, the 10-08-2018

A copy of above is forwarded to the Principal Medical Officer, General Hospital, Sector-16, Chandigarh for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose and Medical/Fitness Certificate of Health for first entry into Government Service be issued.

Dy. Chief Electoral Officer,

for: Addl. Chief Electoral Officer, Haryana.

Dated: Chandigarh, the

10-08-2018

Endst. No. Elec. 2018/1AA-

4049

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Haryana, Sector 2, Panchkula with reference to his letter No. HSSC/Conf./ Recomm/2018/586, dated: 28-7-2018 by which recommendation of 02 Clerks has been received.

Dy. Chief Electoral Officer,

for: Addl. Chief Electoral Officer, Haryana.

Endst. No. Elec. 2018/1AA-

4050

Dated: Chandigarh, the

10-08-2018

A copy is forwarded to the Managing Director, Hartron, Sector 2, Panchkula with reference to for information and necessary action

Dy. Chief Electoral Officer,

for: Addl. Chief Electoral Officer, Haryana.

## INTERNAL DISTRIBUTION:

2AA, 3AA, 4AA, Account Branch, Budget Branch, Bill Clerk, Programmer and Jr. Programmer,





# DEPARTMENT OF ELECTIONS, HARYANA

निर्वाचनविभाग, हरियाणा

REGISTERED A. D.

From

The Chief Electoral Officer,  
Haryana.

To

1. Roll No. 1510325927  
Sh. Yogesh Kumar,  
S/o Sh. Thakur Lal,  
VPO Andhop,  
Tehsil Hathin, Distt. Palwal, Pin 121106,  
State: Haryana.
2. Roll No. 1510518230  
Sh. Tejender,  
S/o Sh. Radheshyam,  
30 City : Nangal Sirohi,  
Tehsil Mahendergarh, Distt. Mahendergarh, Pin 123028,  
State: Haryana.

Memo No. Election-2018/1AA- 4048 Dated: Chandigarh, the 10-08-2018

Subject: - Appointment to the Post of Clerk.

On recommendations of the Haryana Staff Selection Commission, Panchkula vide their letter No HSSC/Confid./Recomm/2018/586, dated 28-07-2018, you are hereby offered appointment to the post of Clerk in the office of Chief Electoral Officer, Haryana at Chandigarh, 30 Bays Building, Top Floor, Sec-17B, Chandigarh in the functional pay level 2 @ Rs. 19,900/- Per Month plus usual allowances sanctioned by the Haryana Government from time to time, on purely temporary basis. The terms and conditions are as under:-

1. The appointment is purely provisional as per Chief Secretary, Haryana instruction No. 52/6/2018-3GS-III, dated 15.03.2018 and is subject to the verification of the eligibility conditions such as Academic Qualifications, Age and any other certificates such as EBPG (General) if any, submitted by you. If on verification, it reveals that the information given by you is false, then your services will be terminated forthwith without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate. So you are directed to submit your Academic Qualifications and any other certificates such as EBPG (General) etc. in this office.
2. As your character and antecedents have not been got verified in terms of Government instructions issued vide Memo No. 52/6/2018-3GS III, dated the 15<sup>th</sup> March, 2018. So this is your provisional appointment. Your Appointment and antecedents will be got verified after your joining. Therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents, your services will be liable to be terminated without giving any notice & any remuneration.
3. Your Service will be terminable by one month's notice on either side or one month salary including allowance in lieu of notice (except in case of removal/dismissal for misconduct). It will, however, be open to Govt. to pay in lieu of notice your salary for the period by which the notice falls short of one month and similarly if you wish to resign from the post, you may do so by depositing with Government your salary in lieu of notice for the period by which it falls short of one month. Such notice of resignation should be addressed to competent authority. In case of misconduct, however, you will be entitled to reasonable opportunity to show cause why your services not be terminated, in which case, the condition of one month notice shall not apply.
4. On Appointment/Joining you will be required to take an oath of allegiance to the Constitution of India.
5. You will be governed by the ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 as amended from time to time. In respect of pay, leave and all other matters expressly provided for in the Rules. You shall be governed by such other regulations, and rules as have been/would be framed and adopted by the Competent Authority under the Constitution of India.
6. You will be governed under Haryana Employees Conduct Rules 2016 as amended from time to time and Haryana Civil Services (Punishment & Appeal) Rules, 2016. You will be governed by the provision of the Civil Services Rules, 2016 and the relevant recruitment and conditions of Service Rules as applicable to your post as existing from time to time. For all other matters, not specified herein, you will be subject to rules, regulations, and instructions of Government as in force from time to time.
7. You will be governed by NEW PENSION RULES as notified vide No. 1/1/2004-Pension, dated 18-08-2008.
8. You will be on PROBATION FOR A PERIOD OF TWO YEARS as per ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 applicable to you, which can be extended upto one year. In case your work & conduct is not found





DEPARTMENT OF ELECTIONS, HARYANA  
निर्वाचन विभाग, हरियाणा

आदेश

श्री सत्यवर्त, सहायक ने मुख्यालय, चण्डीगढ़ में लिपिक के पद पर दिनांक 04-07-2013 को डियुटी ज्वाइन की थी। इसके नियुक्ति पत्र क्रमांक निर्वाचन 2013/1ए-3344-46, दिनांक 27-06-2013 में दो वर्ष के परखकाल की अवधि की शर्त लगाई गई थी, जोकि दिनांक 03-07-2015 को पूर्ण हो चुकी है। विभाग में लिपिक का स्थाई पद स्वीकृत है, कर्मचारी लिपिक के पद पर स्थाई होने की शर्त को पूर्ण करता है, परन्तु कर्मचारी को लिपिक के पद पर अभी तक स्थाई नहीं किया गया है। स्थाईकरण सम्बन्धी कार्यवाही पूर्ण होने उपरान्त सूचित कर दिया जायेगा। इस कर्मचारी की सहायक के पद पर दिनांक 06-07-2018 को सहायक के पद पर पदोन्नति हुई है। अतः इस कर्मचारी को सहायक के पद से दिनांक 27-05-2019 को बाद दोपहर कार्यभार से मुक्त करते हुए निर्देश दिए जाते हैं कि वह जिला शिक्षा अधिकारी, झज्जर में Post Graduate Teacher (PGT) Math के पद पर अपनी उपस्थिति रिपोर्ट तुरन्त प्रभाव से प्रस्तुत कर सके।

स्थान : चण्डीगढ़  
दिनांक : 24 मई 2019

अपर मुख्य निर्वाचन अधिकारी,  
हरियाणा।

पू० क्रमांक : निर्वाचन-2019/1ए-7324

दिनांक : 27.05.19

इसकी एक प्रति निम्नलिखित को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है:-

1. निदेशक, माध्यमिक शिक्षा, हरियाणा, पंचकुला।
2. जिला शिक्षा अधिकारी, झज्जर।
3. महालेखाकार (A & E), हरियाणा, चण्डीगढ़।
4. महालेखाकार (Audit), हरियाणा, चण्डीगढ़।
5. खजाना अधिकारी, हरियाणा, चण्डीगढ़।
6. श्री सत्यवर्त, सहायक, मुख्यालय, चण्डीगढ़।
7. AA, AA-2, AA-3, AA-4, Bill Clerk, Budget Branch and CT.
8. Programmer and Junior Programmer.

सहायक मुख्य निर्वाचन अधिकारी,  
कृते: मुख्य निर्वाचन अधिकारी, हरियाणा





# OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA

कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

## ORDER

Order No. Elec-2019/1AA- 7532,

Dated: 07-06-2019.

On the recommendation of the Haryana Staff Selection Commission, Sector-2, Panchkula vide their letter No HSSC/Confid./Recomm/2019/252, dated 27-05-2019, the following candidate is hereby appointed as Peon on provisional basis as per Government of Haryana instruction's No : 52/18/2018- 3 GS-III, dated 21-05-2019 regarding verification of Character and antecedent of selected candidate before their first appointment to Government servcyce in the Election Department, Haryana in the Pay Band DL\*\* (16900-53500) of Schedule-1 pay matrix of Haryana Civil Services (Revised Pay) Rules, 2016 plus usual allowances as sanctioned by the Haryana Government from time to time, with effect from the date, he joined as such in the office of Deputy Commissioner-cum-District Election Office, Yamunanagar on the terms and conditions mentioned herein after:-

Sr. No.	Roll No.	Name, Father Name and Address	Category/ Gender/ Date of birth
1	2	3	4
01	4182153461	Monu S/o Ram Kumar Village - Khai, PO- Pilchhian, City- Khai, Tehsil - Ratia, Distt- Fatehabad, Pin - 125051, State - Haryana.	SC/ Male/ 03-02-1993

### TERMS & CONDITIONS:-

1. Your appointment is against purely temporary post, which is liable to be abolished at any time and carries no promise of subsequent permanent employment. No offer of permanent vacancy can be made to you at present. Your services can be terminated without any notice, whenever there is no vacancy against which they can be retained.
2. If at any stage you desire to resign your post, you will be required to give one month's notice or forfeit in lieu thereof, your salary including allowances for one month or for the period by which the notice falls short of one month. Such a notice will be given to you by the Chief Electoral Officer, Haryana, Chandigarh in case it is proposed to terminate your services for the reason other than that mentioned in clause (1) above.
3. You will be required to take the prescribed oath of allegiance to the constitution of India.
4. In case you are married, you will produce a certificate in this Office That you not having more than one living spouse. In case you are unmarried, you will have to furnish a declaration to the effect that you will not have more than one living spouse.
5. In case you are married, you will have to furnished a declaration to the Head of the Department that you are not taken any dowry during marriage and after marriage. The declaration should be signed by your wife, father and father-in-law, as per Chief Secretary to Govt. Haryana lette No. 18/1/2004-2GS1, dated 21-02-2006.
6. You will not undertake higher studies of any kind without prior permission of the competent authority. Consequently, no leave of any kind will be granted for the pursuing of higher studies.





**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

this communication along with relevant documents as stated above failing which the offer will be cancelled. NO EXTENSION FOR JOINING TIME WOULD BE ALLOWED.

You will not be entitled to any travelling allowance for the journeys to be performed by you, for your medical examination and for joining first appointment.

**Note:-** The applicant would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.

Place: Chandigarh,  
the 7 June, 2019.

(Dusmanta Kumar Behera),  
Additional Chief Electoral Officer, Haryana.

Endst. No. Elec-2019/1AA- 7533,

Dated: 07-06-2019.

A copy of the above is forwarded to the following for information and necessary action to the following :-

1. The Chief Secretary to Govt. of Haryana.
2. The Principal Accountant General (A&E) & (Audit) Haryana, Chandigarh.
3. The Secretary, Haryana Staff Selection Commission, Sector-2, Panchkula, Haryana with reference to their letter No. HSSC/Confd./Recomm/2019/1084, dated 21-01-2019.
- Regd. 4. Chief Medical Officer, Civil Surgeon, District, Yamuna Nagar. It is requested that the above named candidate may be examined as and when he reports for the purpose and Medical/Fitness Certificate of Health for first entry into Government Service be issued.
- Regd. 5. The Deputy Commissioner-cum-District Election Officer, Yamuna Nagar. They are requested to get the requisite proforma of character verification in triplicate filled from the concerned official and necessary action has been taken at your own level. They are also requested that educational, Age, Caste/category certificate, Haryana Domicile Certificate got verify from concerned issuing authority at your own level and compliance report sent to this office immediately.
- Regd. 6. Concerned Candidates.
7. **Internal Distribution:-**  
AA, 2AA, 3AA, 4AA, Bill Clerk, Budget Branch, Programmer and Junior Programmer.

Assistant Chief Electoral Officer,  
For : Chief Electoral Officer, Haryana.





OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

From

The Chief Electoral Officer,  
Haryana, Chandigarh.

To


Sh. Kapil Dev, Assistant,  
Election Branch, Head Office, Chandigarh.

Memo No. Elec-2019AA3/ 10550 Dated: 09-09-2019

Subject: Relieving of Duties.

In compliance with this office order issued vide Endst No. Elec-2019/AA3/10496, dated 06.09.2019, you are hereby relieved of your duties on 09-09-2018 (A.N.) with the direction to join your new place of posting at District Election Office, Yamuna Nagar at the earliest.


2. He is directed to handover the charge of his seat to Sh. Deepak Bhandari, Assistant.

  
Deputy Chief Electoral Officer,  
for Chief Electoral Officer, Haryana

Endst No. Elec-2019/AA3/ 10551

Dated: 09-09-2019

A copy is forwarded to Deputy Commissioner-cum-District Election Officer, Yamuna Nagar for information and necessary action.

  
Deputy Chief Electoral Officer,  
for Chief Electoral Officer, Haryana.

CC to:

Supdt. NT- HQ, AA-I, AA, AA-2, Budget Branch, Bill Clerk, Programmer, Head Office, Chandigarh.





# OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA

कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGISTERED A. D.

From

The Chief Electoral Officer,  
Haryana.

To

Roll No. 1215603220  
SMT. MANJEET W/O SH. KULDEEP SINGH  
H.NO 1048/30 GALI NO. 6 VIKAS NAGAR,  
KAKROI ROAD, NEAR ARMY CANTEEN  
CITY: SONIPAT, TEHSIL: SONIPAT, DISTT :  
SONIPAT, PIN: 131001, STATE : HARYANA.

Memo No. Election-2019/1AA-10677 dated: Chandigarh, the 13-09-2019

Subject: Appointment to the Post of Junior Scale Stenographer.

On recommendations of the Haryana Staff Selection Commission, Panchkula vide their letter No HSSC/Conf./Recomm/2019/612, dated 11-09-2019, you are hereby offered appointment to the post of Junior Scale Stenographer in the office of Chief Electoral Officer, Haryana, Chandigarh in the functional pay level 4 @ Rs. 25,500-81100/- Per Month plus usual allowances sanctioned by the Haryana Government from time to time, on purely temporary basis. The terms and conditions are as under:-

1. The appointment is purely provisional as per Chief Secretary, Haryana instruction No. 52/18/2019-3GS-III, dated 09.09.2019 and is subject to the verification of the eligibility conditions such as Academic Qualifications, Age, and any other certificates if any, submitted by you. If on verification, it reveals that the information given by you is false, then your services will be terminated forthwith without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate. So you are directed to submit your Academic Qualifications and any other certificates etc. in this office.
2. As your character and antecedents have not been got verified in terms of Government instructions issued vide Memo No. No. 52/18/2019-3GS-III, dated 09.09.2019. So this is your provisional appointment. Your Character and antecedents will be got verified after your joining. Therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents, your services will be liable to be terminated without giving any notice & any remuneration.
3. Your Service will be terminable by one month's notice on either side or one month salary including allowance in lieu of notice (except in case of removal/dismissal for misconduct). It will however be open to Govt. to pay in lieu of notice your salary for the period by which the notice falls short of one month and similarly if you wish to resign from the post, you may do so by depositing with Government your salary in lieu of notice for the period by which it falls short of one month. Such notice of resignation should be addressed to competent authority. In case of misconduct, however, you will be entitled to reasonable opportunity to show cause why your services not be terminated, in which case, the condition of one month notice shall not apply.
4. On Appointment/Joining you will be required to take an oath of allegiance to the Constitution of India.
5. You will be governed by the ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 as amended from time to time. In respect of pay, leave and all other matters expressly provided for in the Rules. You shall be governed by such other regulations, and rules as have been/would be framed and adopted by the Competent Authority under the Constitution of India.
6. You will be governed under Haryana Employees Conduct Rules 2016 as amended from time to time and Haryana Civil Services (Punishment & Appeal) Rules, 2016. You will be governed by the provision of the Civil Services Rules, 2016 and the relevant recruitment and conditions of Service Rules as applicable to your post as existing from time to time. For all other matters, not specified herein, you will be subject to rules, regulations, and instructions of Government as in force from time to time.
7. You will be governed by NEW PENSION RULES as notified vide No. 1/1/2004-1 Pension, dated 18-08-2008.
8. You will be on PROBATION FOR A PERIOD OF TWO YEARS as per ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 applicable to you, which can be extended upto one year. In case your work & conduct is not found

24





# OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA

कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

satisfactory during the period of probation, your services are liable to be terminated forthwith without any notice or pay in lieu thereof.

9. You shall have to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the probation period of two years, extendable by one year. You shall not be entitled to earn any increment in your pay scale till you qualify the said test, failing which your services shall be dispensed with.
10. You will have to qualify the typing test as substituted with the State Eligibility Test in Computer Appreciation and Applications (SETC) alongwith a test in typing speed in accordance with the syllabus as the State Government may specify in this regard from time to time, besides the syllabus already provided in sub-rule 4 of departmental amendment rule dated 15-11-2013. Typing speed of 30 words per minute in English and 25 words per minute in Hindi converted with equivalent key depressions in both cases as the typing speed, would be tested on computer respectively within one year from the date of appointment, failing which you shall not earn your grade increments till such time as you qualify the type test. The increment shall however, be released with retrospective effect without allowing any arrears of the intervening period. The pass certificate issued by the "HARTRON" or any other agency, as approved by the Government, would be accepted as an evidence of the fulfillment of the prescribed condition in the Service Rules.
11. You must understand that if any information/declaration furnished by you in connection with this appointment is at any time found to be false or incorrect, you will be liable to be dismissed from service and suitable action shall be taken against you as per law.
12. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission consequently no leave of any kind will be granted for pursuing higher studies.
13. In case you are employed in some Government/Semi Government office, you should either bring "No Objection Certificate" on your joining this Department from your parent employer or the letter of acceptance of your resignation by the Department.
14. You must submit:-
  - (i) A declaration in writing that you were not on any previous occasion dismissed from service under any department of Government or convicted by a Court of Law or no case is pending against you in any Court of Law.
  - (ii) In case you are married, you will have to file a declaration about non acceptance giving of dowry. If you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance giving of dowry by you to the office as per declaration in Annexure A and B in terms of Government instructions issued vide No. 18/1/2004-2GSI dated 21-02-2006 and you should give an undertaking in writing that if and when you enters and marital alliance, you shall strictly comply with anti dowry law in letter and spirit and also furnish full details of all the articles of property and amounts of money received by you from your in-laws in any name or manner, whatsoever in compliance of Government instructions issued vide No. 18/1/2017-2 GS-I, dated 22-12-2017.
15. You will furnish a certificate that you have not more than one living spouse.
16. Your seniority will be determined according to your position in the merit list sent by the Haryana Staff Selection Commission irrespective of the date of joining.
17. You have to furnish a Medical Certificate of Fitness before joining from the Medical Board constituted under Rule 9 of Haryana Civil Services (General) Rules, 2016. You should appear for medical examination in the office of Principal Medical Officer, General Hospital, Sector-16, Chandigarh/ Civil Surgeon concerned district.
18. In case you have already appeared before the Medical Board in Haryana during the post 6 months and declared medically fit, you need not to appear for the same. In case you are already employed somewhere on a gazetted post under the Haryana Govt. and you have already produced a medical certificate to the department, you may be exempted from producing fresh medical certificate provided there is no break in your service and you produce a certificate from your employer at the time of joining.

*M*





# OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA

कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

19. If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for joining duty in the office of Chief Electoral Officer, Haryana, 30 Bays Building, 3<sup>rd</sup> Floor, Sector-17, Chandigarh after obtaining Medical Certificate of fitness for Government Service from the concerned medical authority. If you do not join within 15 days from the issue of this letter, the offer shall stand cancelled. NO EXTENSION FOR JOINING TIME WOULD BE ALLOWED.

20. You will not be entitled to any travelling allowance for the journeys performed by you, for your medical examination and for joining first appointment.

Note:- The appointee would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.

Dushmant Kumar Behera  
Additional Chief Electoral Officer, Haryana.

Endst. No. Elec. 2019/1AA- 10678

Dated: Chandigarh, the 13-09-2019

A copy of above is forwarded to the Principal Medical Officer, General Hospital, Sector-16, Chandigarh, for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose and Medical/Fitness Certificate of Health for first entry into Government Service be issued.

Deputy Chief Electoral Officer,  
for: Additional Chief Electoral Officer, Haryana

Endst. No. Elec. 2019/1AA- 10679

Dated: Chandigarh, the 13-09-2019

A copy is forwarded to the Accountant General (A&E), Haryana Chandigarh and Accountant General (Audit) Haryana, Chandigarh for information and necessary action.

Deputy Chief Electoral Officer,  
for: Additional Chief Electoral Officer, Haryana

Endst. No. Elec. 2019/1AA- 10680

Dated: Chandigarh, the 13-09-2019

A copy is forwarded to the Treasury Officer Haryana, Chandigarh for information and necessary action.

Deputy Chief Electoral Officer,  
for: Additional Chief Electoral Officer, Haryana

Endst. No. Elec. 2019/1AA- 10681

Dated: Chandigarh, the 13-09-2019

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Haryana, Sector 2, Panchkula with reference to his letter No HSSC/Conf./Recomm/2019/612, dated 11-09-2019 for information and necessary action.

Deputy Chief Electoral Officer,  
for: Additional Chief Electoral Officer, Haryana

Endst. No. Elec. 2019/1AA- 10682

Dated: Chandigarh, the 13-09-2019

A copy is forwarded to the Manging Director, Hartron, Sector 2, Panchkula for information and necessary action.

Deputy Chief Electoral Officer,  
for: Additional Chief Electoral Officer, Haryana

Internal Distributions:

AA, 2AA, 3AA, 4AA, BUDGET Branch, Bill Clerk, Programmer & Junior Programmer.





## DEPARTMENT OF ELECTIONS, HARYANA

### निर्वाचन विभाग, हरियाणा

#### ORDER

The following promotion and posting in the cadre of Assistant is hereby made in the Revised Pay rules, 2016 of Functional Pay Level- 6 Rs. 35400/- with immediate effect: -

Sr. No.	Name of the officials.	Present place of posting.	Posting after promotion as Assistant.	Remarks
1	Sh. Naseeb Clerk	Head Office, Chandigarh.	Head Office, Chandigarh.	---

2. His services shall be governed under the service rules governing the posts of Assistant.

3. He will remain on probation for one year as provided in rule 11(1) of Haryana Election Department (Group C) Services Rules, 1999.

Dated: Chandigarh,  
the 04 November, 2019.

Dusmanta Kumar Behera,  
Addl. Chief Electoral Officer, Haryana.

Endst. No. Election 2019/1AA- 14141

Dated: Chandigarh, the - 05-11-19

A copy is forwarded to the following for information and necessary action:-

1. The Accountant General (A & E) Haryana, Chandigarh.
2. The Accountant General (Audit) Haryana, Chandigarh.
3. Treasury Officer, Chandigarh
4. Sh. Naseeb, Clerk, Head Office, Chandigarh.
5. ✓ Programmer for uploading these orders on the departmental website.

Deputy Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

#### INTERNAL DISTRIBUTION:

Accounts Branch, Budget Branch, AA-2, AA-3 & AA-4.





# OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA

कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

No: Election/2020/AA3- 834 Dated: 03-02-2020

To

Sh. Ved Paul,  
Assistant, Head Office,  
Chandigarh.

Subject:-Relieving of duties-Sh. Ved Paul, Assistant.

Reference:- This office Order issued vide Endst. No. Elec-2020/AA3-808, dated 31.01.2020

You are hereby relieved of your duties from Head Office, Chandigarh on 04.02.2020(A.N.) with the direction to join your new assignment i.e. Deputy Commissioner-cum-District Election Officer, Sonipat. No TA/DA or joining time will be allowed to you. You are further directed to handover the charge to Sh. Deepak Bhandari, Assistant respectively.

Yours' faithfully,

Deputy Chief Electoral Officer,  
For: Chief Electoral Officer, Haryana.

Enst.No: No: Election/2020/AA3- 835 Dated: 03-02-2020

A copy of the above is forwarded to Deputy Commissioner-cum-District Election Officer, Sonipat for information and necessary action.

Deputy Chief Electoral Officer,  
For: Chief Electoral Officer, Haryana.

Enst.No: No: Election/2020/AA3- 836 Dated: 03-02-2020

A copy of the above is forwarded to the Sh. Deepak Bhandari, Assistant, Head Office, Chandigarh. You are requested to take over the charge of AE-3 respectively in addition to their own duties till further orders.

Deputy Chief Electoral Officer,  
For: Chief Electoral Officer, Haryana.

Copy to:

AA, AA-1, AB, Bill Clerk and Programmer & Junior Programmer, Head Office, Chandigarh.





**OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA**

**कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा**

No: Election/2020/AA3- 837 Dated: 03-02-2020

To

Sh. Yogesh Kumar,  
Clerk, Head Office,  
Chandigarh.

Subject:-Relieving of duties-Sh. Yogesh Kumar, Clerk

Reference:- This office Order issued vide Endst. No. Elec-2020/AA3-808, dated 31.01.2020

You are hereby relieved of your duties from Head Office, Chandigarh on 04.02.2020(A.N.) with the direction to join your new assignment i.e. Deputy Commissioner-cum-District Election Officer, Nuh. No TA/DA or joining time will be allowed to you. You are further directed to handover the charge to Sh. Narender Kumar, Clerk, respectively.

Yours' faithfully,

Deputy Chief Electoral Officer,  
For: Chief Electoral Officer, Haryana.

Enst.No: No: Election/2020/AA3- 838

Dated: 03-02-2020

A copy of the above is forwarded to Deputy Commissioner-cum-District Election Officer, Nuh. for information and necessary action.

Deputy Chief Electoral Officer,  
For: Chief Electoral Officer, Haryana.

Enst.No: No: Election/2020/AA3- 839

Dated: 03-02-2020

A copy of the above is forwarded to Sh. Narender Kumar, Clerk, Head Office, Chandigarh. You are requested to take over the charge of RK-AB respectively in addition to their own duties till further orders.

Deputy Chief Electoral Officer,  
For: Chief Electoral Officer, Haryana.

Copy to:

AA, AA-1, AB, Bill Clerk and Programmer & Junior Programmer, Head Office, Chandigarh.





OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA

कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

To

No: Election/2020/AA3- 840

Dated: 03-02-2020

Sh. Suresh Kumar,  
Clerk, Head Office,  
Chandigarh.

Subject:-Relieving of duties-Sh. Suresh Kumar, Clerk

Reference:- This office Order issued vide Endst. No. Elec-2020/AA3-808, dated 31.01.2020

You are hereby relieved of your duties from Head Office, Chandigarh on 04.02.2020(A.N.) with the direction to join your new assignment i.e. Deputy Commissioner-cum-District Election Officer, Charkhi Dadri. No TA/DA or joining time will be allowed to you. You are further directed to handover the charge to Sh. Brijender, Peon respectively.

Yours' faithfully,

Deputy Chief Electoral Officer,  
For: Chief Electoral Officer, Haryana.

Enst.No: No: Election/2020/AA3- 841

Dated: 03-02-2020

A copy of the above is forwarded to Deputy Commissioner-cum-District Election Officer, Charkhi Dadri. for information and necessary action.

Deputy Chief Electoral Officer,  
For: Chief Electoral Officer, Haryana.

Enst.No: No: Election/2020/AA3- 842

Dated: 03-02-2020

A copy of the above is forwarded to Sh. Brijender, Peon Head Office, Chandigarh. You are requested to take over the charge of RK- respectively in addition to their own duties till further orders.

Deputy Chief Electoral Officer,  
For: Chief Electoral Officer, Haryana.

Copy to:

AA, AA-1, AB, Bill Clerk and Programmer & Junior Programmer, Head Office, Chandigarh.





OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

To No: Election/2020/AA3- 832 Dated: 03-2-2020

Sh. Gulshan Kumar,  
Assistant, Head Office,  
Chandigarh.

Subject: Relieving of duties-Sh. Gulshan Kumar, Assistant.

Reference:- This office Order issued vide Endst. No. Elec-2020/AA3-808, dated 31.01.2020

You are hereby relieved under charge of your duties from Head Office Chandigarh on 03.02.2020(A.N.) with the direction to join your new assignment i.e. Deputy Commissioner-cum-District Election Officer, Yamuna Nagar. No TA/DA or joining time will be allowed to you.

Yours' faithfully,

Deputy Chief Electoral Officer,  
For: Chief Electoral Officer, Haryana.

Enst.No: Election/2020/AA3- 833

Dated: 03-02-2020

A copy of the above is forwarded to Deputy Commissioner-cum-District Election Officer, Yamuna Nagar for information and necessary action.

Deputy Chief Electoral Officer,  
For: Chief Electoral Officer, Haryana.

Copy to:

AA, AA-1, AB, Bill Clerk and Programmer & Junior Programmer, Head Office, Chandigarh.





# CHIEF ELECTORAL OFFICER, HARYANA

## कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

REGISTERED A. D./By Hand.

From

The Chief Electoral Officer,  
Haryana.

To

1. Roll No. 9991377621  
Sh. Sunil Sharma,  
S/o ShVishnu Dutt,  
63/8 Onkar Nagar B Tri Nagar Delhi  
City : Delhi, Tehsil - Delhi, Distt - North West  
Pin- 110035 (Delhi).
2. Roll No. 9991327924  
Sh. Vishal S/o Sh. Ashok Kumar,  
VPO- Sirsala, City : Kurukshetra, Tehsil- Thanesar,  
Distt - Kurukshetra-136131.
3. Roll No. 9990724337  
Sh. Saurabh S/o Sh. Jai Bhagwan  
644, City: VPO - Chandi, Tehsil- Meham, Distt- Rohtak-124514.
4. Roll No. 9990709728  
Sh. Manish S/o Sh. Hans Raj,  
Village - Hanswas Khurd, PO- Badhra, City : Badhra,  
Tehsil - Badhra, Distt - Bhiwani-127308 (Haryana)
5. Roll No. 9990029488  
Sh. Rishabh Balana S/o Sh. Jatinder Kumar  
House -340, Gali No-7, Ward No- 08, Ekta Nagri,  
City- Mandi Dabwall, Tehsil- Dabwali, Distt - Sirsa-125104  
(Haryana)
6. Roll No. 9991124159  
Sh. Sumit Kumar S/o Sh. Mohindar Singh,  
Dabara Colony Tosham Bye Pass Gali No 2-  
City - Bhiwani, Tehsil - Bhiwani, Distt - Bhiwani-127021  
(Haryana).
7. Roll No. 9990506574  
Sh. Rohit S/o Sh. Balbir  
House No-226, City- Bhaini Maharajpur,  
Tehsil - Meham, Distt - Rohtak-124112 (Haryana).
8. Roll No. 9991256370  
Kumari Pinki D/o Sh. Jasmer Singh  
House No 13-14, City - Khewra, Tehsil - Rai, Distt - Sonapat -131021  
(Haryana).
9. Roll No. 9991225407  
Kumari Sonia D/o Sh. Manoj Kumar  
VPO: Titram, City: Titram, Tehsil: Kaithal,  
District: Kaithal, Pin 136027, State: Haryana.

Memo No. Election-2020/1AA-3914 Dated: Chandigarh, the 8.9.2020

Subject: Appointment to the Post of Clerk.

On recommendations of the Haryana Staff Selection Commission, Panchkula vide their letter No HSSC/Confd./Recomm/2020/467, dated 07.09.2020, you are hereby offered appointment to the post of Clerk in the office of Chief Electoral Officer, Haryana at Chandigarh, 30 Bays Building, Top Floor, Sec-17B, Chandigarh in the functional pay level 2 (Rs. 19,900-63200)- Per Month plus usual allowances sanctioned by the Haryana Government from time to time, on purely temporary basis. The terms and conditions are as under.

1. The appointment is purely provisional as per Chief Secretary, Haryana instruction No. 52/18/2018-3GS III, dated the 18<sup>th</sup> August, 2020 and is subject to the verification of the eligibility conditions such as Educational Qualification, age, Caste/Category and Universities and socio-economic criteria, if any, submitted by you. If on verification, it reveals that the





# OFFICE OF CHIEF ELECTORAL OFFICER, HARYANA

## कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

- information given by you is false, then your services will be terminated forthwith without prejudice to such further action as may be taken under the provision of the Indian Penal Code for production of false certificate. So you are directed to submit your Educational Qualification, age, Caste/Category and Universities and socio-economic criteria etc. in this office.
2. As your character and antecedents have not been got verified in terms of Government instructions issued vide Memo No. 52/18/2018-3GS III, dated the 18<sup>th</sup> August, 2020. So this is your provisional appointment. Your Character and antecedents will be got verified after your joining. Therefore, it is made clear to you that in case subsequently any adverse facts come to the notice of the State Government regarding your character and antecedents, your services will be liable to be terminated without giving any notice & any remuneration.
  3. Your Service will be terminable by one month's notice on either side or one month salary including allowance in lieu of notice (except in case of removal/dismissal for misconduct). It will however be open to Govt. to pay in lieu of notice your salary for the period by which the notice falls short of one month and similarly if you wish to resign from the post, you may do so by depositing with Government your salary in lieu of notice for the period by which it falls short of one month. Such notice of resignation should be addressed to competent authority. In case of misconduct, however, you will be entitled to reasonable opportunity to show cause why your services not be terminated, in which case, the condition of one month notice shall not apply.
  4. On Appointment/Joining you will be required to take an oath of allegiance to the Constitution of India.
  5. You will be governed by the ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 as amended from time to time. In respect of pay, leave and all other matters expressly provided for in the Rules. You shall be governed by such other regulations, and rules as have been/would be framed and adopted by the Competent Authority under the Constitution of India.
  6. You will be governed under Haryana Employees Conduct Rules 2016 as amended from time to time and Haryana Civil Services (Punishment & Appeal) Rules, 2016. You will be governed by the provision of the Civil Services Rules, 2016 and the relevant recruitment and conditions of Service Rules as applicable to your post as existing from time to time. For all other matters, not specified herein, you will be subject to rules, regulations, and instructions of Government as in force from time to time.
  7. You will be governed by NEW PENSION RULES as notified vide No. 1/1/2004-Pension, dated 18-08-2008.
  8. You will be on PROBATION FOR A PERIOD OF TWO YEARS as per ELECTION DEPARTMENT, HARYANA (GROUP-C) SERVICE RULES, 1999 applicable to you, which can be extended upto one year. In case your work & conduct is not found satisfactory during the period of probation, your services are liable to be terminated forthwith without any notice or pay in lieu thereof.
  9. You shall have to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) within the probation period of two years, extendable by one year. You shall not be entitled to earn any increment in your pay scale till you qualify the said test. If you should not pass the above said test, your services shall be dispensed without any notice.
  10. You will have to qualify the typing test as substituted with the State Eligibility Test in Computer Appreciation and Applications (SETC) alongwith a test in typing speed in accordance with the syllabus as the State Government may specify in this regard from time to time, besides the syllabus already provided in sub-rule 4 of departmental amendment rule dated 15-11-2013. Typing speed of 30 words per minute in English and 25 words per minute in Hindi converted with equivalent key depressions in both cases as the typing speed, would be tested on computer respectively within one year from the date of appointment, failing which you shall not earn your grade increments till such time as you qualify the type test. The increment shall however, be released with retrospective effect without allowing any arrears of the intervening period. The pass certificate issued by the "HARTRON" or any other agency, as approved by the Government, would be accepted as an evidence of the fulfillment of the prescribed condition in the Service Rules.
  11. You must understand that if any information/declaration furnished by you in connection with this appointment is at any time found to be false or incorrect, you will be liable to be dismissed from service and suitable action shall be taken against you as per law.
  12. It is made clear that you will not undertake higher studies of any kind without obtaining the prior permission consequently no leave of any kind will be granted for pursuing higher studies.





**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

13. In case you are employed in some Government/Semi Government office you should either bring "No Objection Certificate" on your joining this Department from your parent employer or the letter of acceptance of your resignation by the Department.
14. You must submit:-
  - i) A declaration in writing that you were not on any previous occasion dismissed from service under any department of Government or convicted by a Court of Law or no case is pending against you in any Court of Law.
  - ii) In case you are married, you will have to file a declaration about non acceptance giving of dowry. If you are unmarried, you shall have to furnish a declaration immediately after marriage regarding non acceptance giving of dowry by you to the office as per declaration in Annexure A and B in terms of Government instructions issued vide No. 18/1/2004-2GSI dated 21-02-2006 and you should give an undertaking in writing that if and when you enters and marital alliance, you shall strictly comply with anti dowry law in letter and spirit and also furnish full details of all the articles of property and amounts of money received by you from your in-laws in any name or manner, whatsoever in compliance of Government instructions issued vide No. 18/1/2017-2 GS-I, dated 22-12-2017.
15. In case, you are married, you will furnish a certificate to the effect that you have not more than one living spouse.
16. Your seniority will be determined according to your position in the merit list sent by the Haryana Staff Selection Commission irrespective of the date of joining.
17. You are liable to be transferred anywhere within the State of Haryana.
18. You are required to furnish a Medical Certificate of Fitness before joining from the Medical Board constituted under Rule 9 of Haryana Civil Services (General) Rules, 2016. You should appear for medical examination in the office of Civil Surgeon of the concerned district.
19. In case you have already appeared before the Medical Board in Haryana during the post 6 months and declared medically fit, you need not to appear for the same. In case you are already employed somewhere on a gazetted post under the Haryana Govt. and you have already produced a medical certificate to the department, you may be exempted from producing fresh medical certificate provided there is no break in your service and you produce a certificate from your employer at the time of joining.
20. The appointment is provisional and subject to the final outcome of CWP No. 127/2020, 124/2020, 631/2020, 795/2020, 124/2020, 597/2020, 3883/2020 and 738/2020 and any other writ petitions pending in the Hon'ble Punjab and Haryana High Court or any other Court of law.
21. The result of 196 post of ESP category has been with held due to which this result be treated as partial.
22. If you are willing to accept this Post on the terms and conditions mentioned above, you should report, for joining duty in the office of Chief Electoral Officer, Haryana at Chandigarh, 30 Bays Building, Top Floor, Sector-17B, Chandigarh after obtaining Medical Certificate of fitness for Government Service from the Principal Medical Officer, Civil Hospital, Sector 16, Chandigarh. If you do not join within 15 days from the issue of this letter, the offer shall stand cancelled. NO EXTENSION FOR JOINING TIME WOULD BE ALLOWED.
23. You will not be entitled to any travelling allowance for the journeys to be performed by you, for your medical examination and for joining first appointment.

Note:- The appointee would not be entitled to any claim/benefit because of anything essential regarding rules & regulations left to be quoted in this letter or any clerical mistake/error.

(JAIBIR SINGH ARYA),  
Additional Chief Electoral Officer, Haryana.





**OFFICE OF  
CHIEF ELECTORAL OFFICER, HARYANA**  
कार्यालय मुख्य निर्वाचन अधिकारी, हरियाणा

Endst. No. Elec. 2020/1AA- 3915

Dated: Chandigarh, the 8.9.2020

A copy of above is forwarded to the Principal Medical Officer, General Hospital, Sector-16, Chandigarh for information and necessary action.

It is requested that the above named candidate may be examined as and when he reports for the purpose and Medical/Fitness Certificate of Health for first entry into Government Service be issued.

Deputy Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

Dated: Chandigarh, the 8.9.2020

Endst. No. Elec. 2020/1AA- 3916

A copy is forwarded to the Secretary, Haryana Staff Selection Commission, Haryana, Sector 2, Panchkula with reference to his letter No. HSSC/Conf./ Recomm/2020/467, dated: 07-09-2020 by which recommendation of 09 Clerks has been received.

Deputy Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

Dated: Chandigarh, the 8.9.2020

Endst. No. Elec. 2020/1AA- 3917

A copy is forwarded to the Managing Director, Hartron, Sector 2, Panchkula for information and necessary action

Deputy Chief Electoral Officer,  
for: Addl. Chief Electoral Officer, Haryana.

**INTERNAL DISTRIBUTION:**

2AA, 3AA, 4AA, BUDGET BRANH, ACCOUNTS BRANCH,  
BILL CLERK, PROGRAMMER AND JUNIOR PROGRAMMER.